



District Online Committee - Agenda

Wednesday, September 12, 2018 ~ 1:00-3:00 p.m. ~ CETL - Doyle Library (3rd Floor)

Agenda Items	Activities and Outcome
Members:	Lisa Beach (Director DE, co-chair), Alicia Virtue (Dean, LRET), Liz Du Plessis (DE), Alice Hampton (Child Development), Dave Harden (Computer Studies), Corrine Haverinen (DE), Mitch Leahy (Admissions and Records, Ex Officio), Michael McKeever (Computer Studies), Mike Roth (IC, Ex Officio), Andrea Thomas (KAD), Phyllis Usina (Library, Faculty co-chair, Cheri Winter (Scheduling, Ex Officio), Amanda Greene (Counseling), Kaitlin Wood (Student Success Specialist), Corinna McClure (Health Sciences), Leena Her (Work Experience), Sarah Whyllly (DE), Jurgen Kremer (Behavioral Science), Jessica Harris (Librarian) Note Taker:
Approve Meeting Minutes:	TBD
Announcements:	Members share relevant information about events, etc.
Overview of DOC committee purpose and overview of last year's accomplishments— Alice	Report
Report: State updates, Lisa	Report
Marketing fully-online certificates	Report
The CVC-OEI Consortium	Report
Report: Drop survey follow-up, Lisa	Report
Goals and activities for 2018-2019 <ul style="list-style-type: none"> • Better communication across constituencies (i.e. CRC, DE addendums) • Ways to help faculty know their responsibilities when teaching online • Department Specific Policies (DSPs) – can we help? • Other ideas from committee 	Discussion
Note taking schedule for 2018-19	Assign tasks for the year
Adjournment	

Committee Function [CF]: 1) Promote the knowledge and understanding of Distance Education across the District. 2) Provide a forum for the discussion of and assisting with online issues related to curriculum development, faculty training, and faculty support. 3) Conduct regular assessment to determine online learning needs. 4) Develop and recommend District policy and procedures in the area of online learning. 5) Maintain a set of best practice recommendations for online instruction. 6) Provide input on the Online Learning website. 7) Provide advice as requested on matters related to online instruction. 8) Consult with the Educational Planning & Coordinating Council (EPCC) on matters related to online instruction.

Meeting Dates & (Note Takers):	9/12/18: 10/10/18: 11/14/18: 12/12/18:	2/13/19: 3/13/19: 4/10/19: 5/8/19:
---	---	---
