

District Online Committee - Agenda

 Wednesday, December 12, 2018 ~ 1:00-3:00 p.m. ~ CETL - Doyle Library (3rd Floor)

Agenda Items	Activities and Outcome
Members:	<p> Lisa Beach (Director DE, co-chair) (A**) Alicia Virtue (Dean, LRET) (A*) Liz Du Plessis (DE) (C) Amanda Greene (Counseling) (F) Alice Hampton (Child Development)(F**) Jessica Harris (Library) (F) Jurgen Kremer (Behavioral Science)(F) Michelle Vidaurri (Dir, Student Success)(Ex) Debbie Gonnella (C) </p> <p> Michael McKeever (Computer Studies) (F) Mike Roth (IC) (Ex Officio) Erin Sullivan (Faculty, Behavioral Science) (FAFA) Leena Her (Work Experience)(F) Andrea Thomas (KAD)(F) Anna Valdez (Assoc Dean, Health Sciences)(A) Sarah Whyllly (DE) Kaitlin Wood (Student Success Specialist) (C) </p>
Welcome and Approve Meeting Minutes:	The November minutes 14 were approved.
Announcements:	<p> Andrea Thomas: has a class schedule conflict in Spring 2019 but will stay involved and in touch through keeping up with minutes, email and participating in DE events and conversations offered at other times. Does not anticipate this schedule conflict in future terms. </p> <p> Michael McKeever: Four Southern California colleges are developing a collaborative, fast-track online cyber security certificate and trying to get low-cost or free course materials. It's important to emphasize the quality content and delivery of SRJC online programs. </p>
Distance Ed and state updates: [Lisa]	<p> Lisa Beach: National news - college student online enrollment is up 6%, while overall college enrollment dropped by 0.5%. Private non-profit schools had the largest growth in enrollment (8.2%) Most students take some classes online rather than all classes online. </p> <p> Statewide News: </p> <ul style="list-style-type: none"> Proposed Title 5 changes to Distance Ed policy are nearly done and under review. DEETAC is updating the 2008 DE Guidelines with changed definitions categorizing online classes. A "Fully Online" class would mean a student never needs to leave their home. "Partially Online" would mean 1-99% online and includes proctored exams and field trips. A course with all online content except in-person proctored exams would be designated differently, possibly as "Online+." This is still a matter of debate and not finalized. Lisa said push-back to the proposed new definitions is expected. Course Exchange - The first 7 colleges are now live piloting the Course Exchange software. A new marketing campaign is in the works for the Course Exchange. The CVC-OEI has identified 57 online ADTs (associate degree for transfer). The Chancellor's office has a new DE Dean coming on board. This person is coming from Student Success and does not have a background in DE. The 2019 Online Teaching Conference is June 17-19 in Anaheim. Registration is starting. Early bird goes through April 14 (\$325). Many who attend secure funding or other outside support to offset costs. <p> Collegewide news – Lisa has presented twice to Academic Senate, to IPC. In the process of planning a Town Hall meeting to continue the discussion. </p>
Updates to Online College Project: [Lisa]	<p> Lisa: Without Liz DE is in the process of figuring out and catching up with where the current OCP courses are in development. A new OCP agreement is posted on the website DE website. Two adjunct faculty have some STNC hours to work with DE on this. </p>

	Group discussion about the administrations emphasis on growing online offerings as part of right-sizing the college efforts. What is the best approach for DE to let faculty know about support (training, OCP, Quick Look videos)?
Follow up on drop data discussion from 11/14 meeting	<p>Lisa reported results of a new drop survey specifically for students who drop online classes. Students can choose one option on the survey. Top 3 reasons given for dropping online class: sudden circumstance change, class requirements conflict with work schedule, workload was more than I expected. Top 3 reasons for dropping an f2f class were: time conflicts with personal schedule, conflicts with work schedule, instructor not a good match for learning style.</p> <p>Group discussion raised questions about individual question wording and about what survey is used when a student drops both f2f and online classes.</p>
SWOT analysis: [Alice, Michael]	Discussion of SRJC's Strengths, Weaknesses, Opportunities and Threats (SWOT) in delivery of online education, in preparation for further discussion around the College and possibly for a self-study related to joining the OEI Course Exchange. Alice will send a working document out for the group to edit.
Course Exchange Town Hall meeting: [All]	<p>Discussion about timing and format of a Town Hall meeting about the opportunity to join the Course Exchange. , Planning. The next application period is expected to open in January. The initial target date for a Town Hall is February 1 in Santa Rosa, either SAC or CETL with representatives from AFA, Academic Senate, DOC, Student Services. An idea is to invite a representative from the CVC-OEI to address questions.</p> <p>It is important to frame a conversation to include teaching innovation and excellence opportunities (may be of more concern to faculty) as well as opportunities and threats related to enrollment.</p> <p>The group verbally agreed to advocate for doing the initial self-study related to joining the Course Exchange. This is different from advocating to join the Course Exchange.</p>
Adjournment	Meeting adjourned at 3:00.

Committee Function [CF]: 1) Promote the knowledge and understanding of Distance Education across the District. 2) Provide a forum for the discussion of and assisting with online issues related to curriculum development, faculty training, and faculty support. 3) Conduct regular assessment to determine online learning needs. 4) Develop and recommend District policy and procedures in the area of online learning. 5) Maintain a set of best practice recommendations for online instruction. 6) Provide input on the Online Learning website. 7) Provide advice as requested on matters related to online instruction. 8) Consult with the Educational Planning & Coordinating Council (EPCC) on matters related to online instruction.

Meeting Dates & (Note Takers):	<p>9/12/18: Leena Her</p> <p>10/10/18: Liz du Plessis</p> <p>11/14/18: Mike Roth (Alicia Virtue)</p> <p>12/12/18: Andrea Thomas</p>	<p>2/13/19: Anna Valdez</p> <p>3/13/19: Debbie Gonnella</p> <p>4/10/19: Jessica Harris</p> <p>5/8/19: Mike Roth?</p>
---	---	--