



DISTRICT SAFETY AND HEALTH COMMITTEE (DSHC)

MINUTES

Thursday, January 18, 2018
1808 Albany Drive – EHS House
10:30 am – 12:00 pm

Committee Members: Scott Lorbeer, Robin McHale, Susan Muskar, Doug Roberts, Jason Escher, Leslie Crane, Joseph Corcoran, Javier Rodriguez-Aguilera, Mengi Gebre

Committee Members Absent: Mary Barton, Lorenzo Dueñas, Gary Watts, Tim Bell, Leonard Diggs, Susan Quinn

Committee Members Excused: Richard Lehrer, Paul Bielen

Also Attending: Toni Chase, Robert Brownlee, Juanita Dreiling

Quorum: Greater than 50% of membership represented in person or by proxy. (Current = 11)

I. CALL TO ORDER

PROXIES – Juanita Dreiling proxy for Susan Quinn and Robert Brownlee proxy for Lorenzo Dueñas.

II. HOUSEKEEPING – No comments.

III. APPROVAL OF PAST MINUTES: November 16, 2017 and December 21, 2017

McHale – Motion to approve the minutes? (To include the correction on the DSHC minutes on 12/21/2017 Joe Corcoran and Leslie Crane are excused from attending the meeting.)

M_____ , S_____ ; _____ 11 (Yes), _____ 0 (No), _____ 0 (Abstention)

IV. OPEN COMMENTS – No comments.

V. OLD BUSINESS

FACILITIES UPDATE – [Rodriguez-Aguilera gave an update on facilities projects. McHale – fire inspection was done – there is an exposed fire hydrant. There is a request to add a barricade (ballasts) around the fire hydrant. Drafting a plan for an ADA pathway for around Burbank during the construction. McHale showed the committee the ADA pathway map as it is currently. The contractor was brought back to our campus to make the pathways ADA compliant. Signs are being posted to show the pathway of travel around Burbank. McHale showed the committee samples of the signs that are being posted. Dreiling – are the signs for the visually impaired? McHale – there are no truncated domes for the pathways at the construction site at Burbank. McHale – Very heavy trucks will be and in out by Burbank during the construction. Construction information will be posted on the SRJC webpage

and on the measure H newsletters. McHale showed the committee photos of the Burbank Construction projects.]

V. NEW BUSINESS

No new business.

VI. REPORTS

FACILITY INSPECTIONS (INTERNAL AND EXTERNAL) – [McHale – Robin and Doug Kuula met at the end of the year to discuss how to do the facilities inspections. McHale would like to do inspections for shops – for example, welding shop have wires that need to be repaired. The department is working on repairing the wires. Keenan will do an audit (inspections) of our campuses.]

INCIDENT REPORTS, ACCIDENT/EXPOSURE INVESTIGATIONS

- **11/22/17 – Shone Farm Forrest** – employee while working and cutting a tree, the tree fell/bounced and hit him in the face.
- **11/29/17 – Petaluma Campus – Animal Science class** – student’s shoes stuck on the floor (wax?) and fell injuring knees/suffering body aches.
- **12/6/17 – Doyle 1st Floor Restroom near water fountain** – student slipped on water on floor from the fountain and fell injuring left knee.
- **12/8/17 – PSTC – AJ 223 Police Academy** – student was peppered sprayed and getting headaches – injuring eyes and head.
- **12/12/17 – Aurora Santa Rosa Hospital – NR 75B** – student twisted ankle while stepping down to area injuring left ankle.
- **12/13/17 – Quinn Swim Center, KAQUA 21** – student became unconscious while diving into pool injuring their chin.
- **12/16/17 – Quinn Swim Center** – Visitor during a swim meet slipped behind blocks and fell near lane 7 injuring arm.

SAFETY REPORTS – [Crane – the double doors at the Race Building – can we have a feature with the inside door to stay open longer? Elevator doors stay open until the person is completely inside the elevator. The sensors on the double doors to Race don’t keep the doors open long enough. This is problematic is you are in a wheelchair, crutches, or wearing a cast with a scooter. Crane said that when she has to use her scooter and be very fast so the doors don’t close on her while entering the building.]

EMERGENCY MANAGEMENT

[McHale – Every other month we will talk about emergency management at the DSHC meetings. The EMS job is out of the internal transfer line and now being open to the public for recruitment. We will not be doing any emergency management training this spring. We will do our SEMS NIMS ICS and BSC/ASC training this spring as well as Surviving an Active Shooter Training.]

ENVIRONMENTAL HEALTH AND SAFETY DEPARTMENT

1. GENERAL UPDATE – *[McHale – There were concerns with custodial working in Bech Hall. The custodians were changing out the old lights with new LED lights (pulling light panels down which caused a lot of dust throughout Bech.) Employees working in Bech were concerned the dust was asbestos which it was not asbestos.]*
2. HAZARDOUS MATERIALS/HAZARDOUS WASTE – *[Escher – City of Santa Rosa Fire Department will do an inspection. Hazardous waste haul – we have 3 major waste hauls the next 3 months. 100 gallons of photo waste chemicals and tires were shipped out. McHale/Rodriguez-Aguilera explained how the auger system works at the PSTC firing range.]*
3. TRAININGS – *[McHale – Forklift, Fall Protection and Aerial Lift training in February. We are at our 3-year cycle to train employees who use aerial lifts and forklifts. We have staff that have been trained to be a trainer rather than an outside vendor to do the training. In October we will have a Great Shakeout training. We are working on a learning management system – working to improve it and to deliver the training. We are working on offering EHS trainings online. Our goal is to centralize our training databases.]*

VII. ANNOUNCEMENTS – No announcements.

VIII. NEXT AGENDA

IX. ADJOURNMENT – Meeting ended at 11:37 am.