



DISTRICT SAFETY AND HEALTH COMMITTEE (DSHC)

MINUTES

Thursday, August 18th, 2016
Environmental Health and Safety
1808 Albany Drive
10:30 am – 12:00 pm

Committee Members: Paul Bielen, Jason Escher, Douglas Kuula, Scott Lorbeer, Susan Muskar, Doug Roberts

Committee Members Absent: Tim Bell, Keith Waxman, Joseph Corcoran, Gary Watts, Leonard Diggs, Guy Tillotson

Committee Members Excused: Susan Quinn, Richard Lehrer, Sarai Vargas, Lorenzo Dueñas

Also Attending: Toni Chase, Robin McHale, Lawrence Moglia

Guests: Karen Frindell-Teuscher, Terry Mulcaire, Sean Martin

I. CALL TO ORDER

PROXIES

[Kuula – We have a new student representative, Sarai Vargas who is the VP of Student Health. She couldn't attend today so Jordan Panana, SGA President, is serving as her proxy. Lt. Robert Brownlee is serving as Lorenzo Dueñas' proxy.]

II. HOUSEKEEPING

[Kuula – emailed the new A.S. Vice President of Committees, Maria Salcido, and she is looking for another student representative to serve on the committee. Joe Corcoran and Keith Waxman were reappointed by the Academic Senate. Scott Lorbeer and Guy Tillotson were appointed by SEIU/Classified Senate.]

III. APPROVAL OF PAST MINUTES: May 19th, 2016

[Kuula – Motion to approve the minutes from May 19th, 2016? No vote –no quorum.

M _____, S _____, _____ (Yes), _____ (No), _____ (Abstention)]

IV. OPEN COMMENTS

V. OLD BUSINESS

SAFETY SURVEY

[Kuula – At the last May DSHC meeting, we decided to call for volunteers for the safety survey subcommittee. Kuula volunteered to be on the survey subcommittee. What kind of vehicle do we want to use for the safety survey? We don't have the money to purchase a survey. We can look at what the "Great Colleges to Work For" survey is to see if this survey will work for the safety survey. We also need a broad coverage while reaching out to students, faculty and staff. Doug will reach out to people to join the safety survey subcommittee via email.]

FACILITIES MASTER PLAN – HEALTH AND SAFETY SUB-COMMITTEE UPDATE

[Kuula – Reviewed the draft PDA PowerPoint with the Safety Committee.]

DSHC STRUCTURE

[Kuula – Ready to go to the College Council for the addition of the EH&S Specialist by position, but holding off to see if any of the titles by position change as part of the Management Classification and Compensation Study.]

V. NEW BUSINESS

EXERCISE BALLS AND TREADMILLS

[Kuula – Kuula showed a photo to the DSHC of an office which an employee brought a treadmill and installed it at her workstation. The employee also uses an exercise ball chair on top of the treadmill when she sits at her desk. What is the best guidance for health and safety with this equipment? Kuula submitted a memo "Personal Exercise Balls and Treadmills in District Offices" to legal counsel, the Classified Senate, SEIU and AFA for review and feedback. Kuula received feedback from the AFA which was emailed to the DSHC for review. Karen Frindell-Teuscher, Terry Mulcaire and Sean Martin provided feedback from the AFA. Kuula showed the "University of Kentucky Treadmill Desk Workstation Guidelines for Employees and Supervisors" document to the DSHC.]

3D PRINTING

[Kuula – EHS conducted an assessment of the use of 3D printers in Maggini Hall. The room where the printers are being used is very small and will has eleven (11) 3D printers. McHale did research on 3D printers and the hazards of 3D printing. The hazardous of 3D printing are VOC's (volatile organic compounds) and nanoparticles get into the lungs. What are other colleges doing with 3D printing? What do we do to mitigate the hazards? We need to support the 3D printing program at SRJC. Kuula talked to an engineer to see how much it would cost to assess the issues with 3D printing and it would cost \$12,000 just for the assessment. McHale found an enclosure to put the 3D printer in while they are being used and the enclosure will capture particles. The Computer Studies Department will purchase a 3DPrintClean filtration system and test it before buying more for the 3D printing lab.]

FALL 2016 EVENING SAFETY STROLL

[Kuula –proposed dates and times:

Fall 2016 Evening Safety Strolls

Santa Rosa Campus

Wednesday, October 12th, 7:00 pm (Meet: Bertolini, SE Main Entrance by Pioneer)

Petaluma Campus

Monday, October 17th, 7:00 pm (Meet: Rotary Plaza)

Public Safety Training Center/Shone Farm (Two Separate Teams)

Wednesday, October 19th

Public Safety Training Center 7:00 pm (Meet: PSTC, Administration Building 100, Front Entrance)

Shone Farm 7:00 pm (Meet: Dutton Ag Pavilion, Front Entrance)

Southwest Santa Rosa Center

Monday, October 24th

Southwest Santa Rosa Center 7:00 pm (Meet: Between North Parking Lot and Classroom Building)

VI. REPORTS

FACILITY INSPECTIONS (INTERNAL AND EXTERNAL)

- **SWACC INSPECTION** – Inspection was completed by Lawrence Moglia of Keenan and Associates. Kuula and Moglia will be meeting today after the Safety Committee meeting to discuss the SWACC Inspection.
- **6 Month Re-inspection of PSTC is due.** Chase will schedule the BSI Re-Inspection of the PSTC with Tim Bell.]

INCIDENT REPORTS, ACCIDENT/EXPOSURE INVESTIGATIONS – Held

SAFETY REPORTS - Held

EMERGENCY PREPAREDNESS - Held

ENVIRONMENTAL HEALTH AND SAFETY DEPARTMENT

1. GENERAL UPDATE – Held
2. HAZARDOUS MATERIALS/HAZARDOUS WASTE - Held
3. TRAININGS - Held

VII. ANNOUNCEMENTS – No Announcements

VIII. NEXT AGENDA

IX. ADJOURNMENT