## AGENDA

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Action or Report Needed</th>
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<tbody>
<tr>
<td><strong>I. Call to Order and Statement of Confidentiality</strong></td>
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<tr>
<td><strong>II. Approval of Minutes</strong></td>
<td>Approval of 4/1/14 and 4/15/14 minutes</td>
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<tr>
<td><strong>III. Constituent Reports</strong> (as needed)</td>
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<tr>
<td>(AFA, Academic Senate, Department Chair Council, Academic Affairs Council, Article 14 Sub-Group)</td>
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<td><strong>IV. Other Reports</strong> (as needed)</td>
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<tr>
<td>Progress Report on Evaluations (A. Farkas)</td>
<td>Fall 13 Adjunct: 258 due/187 completed (72%)</td>
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<td>Spring 14 Adjunct: 239 due</td>
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<td>Fall 13/Spring 14 Regular: 61 due/23 completed (38%)</td>
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<td></td>
<td>Fall 13 Tenure Year One: 23 due/23 completed</td>
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<td></td>
<td>Fall 13 Tenure Year Two: 23 due/23 completed</td>
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<td></td>
<td>Fall 13 Tenure Year Three: 9 due/9 completed</td>
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<td></td>
<td>Fall 13 Tenure Year Four: 1 due/1 completed</td>
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<p>| <strong>V. Old Business:</strong>                                                      |                                                                                        |
| A. Continuation of discussion initiated by Karen on 4/1/14 about the     |                                                                                        |
| definition of ‘evaluation’. Disputed facts and concern about confidentiality. |                                                                                        |
| B. Review of Lab Student Evaluation form prior to posting on AFA forms  |                                                                                        |
| site.                                                                     |                                                                                        |
| C. Evaluation time line for short-term and late start classes            |                                                                                        |
| D. Continuation of discussion about conducting an out-of-cycle evaluation in the same term complaints are reported/discovered |                                                                                        |
| E. Continuation of discussion about adjusting directions in the online evaluation guidelines to make clear how to access the online student evaluation form. | Guest Lori Derum will address the issue of online student evaluations. |</p>
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<tr>
<td>VI. New Business</td>
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<tr>
<td>A. Conflict between two sections of Article 30, Tenure Review: 30.08C.1 states that team members will prepare only one Individual Team Member Report per year. 30.05A. 13 &amp; 14 speak to spring and summer observations and indicate that a team member would have to complete the Observation Report and a Team Member Report.</td>
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<td>B. Report on pilot program where adjunct faculty were evaluated by full-time instructors from other departments when a department cannot cover all of its evaluations due to the lopsided adjunct-full-time ratio.</td>
<td>Report from Wanda Burzycki</td>
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<td>VII. Other Business – from the floor</td>
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<td>VIII. Adjournment</td>
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