



District Tenure Review and Evaluation Committee (DTREC)

May 15, 2018 1:30-3:00pm Doyle Library 4244 (1st Floor)

Minutes

Agenda Item	Action or Report Needed
I. Call to Order Present: Abe Farkas, Warren Ruud, Carlos Valencia, Mark Ferguson, Michael Aparicio Absent: Sarah Hopkins	Meeting called to order at 1:37p
II. Approval of Minutes – Approval of 5/1/18 Minutes	Approval of the 5/1/18 Minutes by committee
III. Constituent Reports (as needed) (AFA, Academic Senate, Department Chair Council, Academic Affairs Council) <ol style="list-style-type: none"> AFA and District updates on contract revisions 	No updates to report
IV. Other Reports (as needed) Progress Report on Evaluations (A. Farkas/K. Matthies)	No progress reports to report
V. Old Business <ol style="list-style-type: none"> Online evaluation process update – how we can streamline the process 	Kathy reported the very lengthy paper process with the new online evaluation process, averaging about 40 pages in length. She advises that the co-chairs and committee keep in contact with the distance education department for their promise to rectify the issue.
VI. New Business <ol style="list-style-type: none"> Calendar and Timelines for Evaluations 2018-2019 Adjunct Timeline Verbiage (informational only) Adjunct Faculty Evaluation Cover Sheet changes 	Committee was presented with the drafts of the 2018-2019 calendars and timelines. Final copies will be sent to committee before the academic year begins. Committee was also informed of the changes in the timeline verbiage and the cover sheet changes pertaining to the new AFA contract changes with Adjunct instructors. Informational only no formal approval needed.
VII. Other Business	No other business to report
VIII. Adjournment – Meeting adjourned at 1:52pm	