



District Tenure Review and Evaluation Committee (DTREC)

September 7, 2017 2:00-3:30pm Doyle Library 4244 (1st Floor)

Minutes

Agenda Item	Action or Report Needed
I. Call to Order Present: Abe Farkas, Warren Ruud, Sarah Hopkins, Carlos Valencia, Mark Ferguson, Josh Adams, Susan Wilson Guests: April Chapman, Deb Chigazola Staff: Kathy Matthies	Meeting called to order 2:05pm
II. Approval of Minutes – Approval of 5/2/17 Minutes	Tabled to next meeting
III. Best Practices and Committee Review	Overview of committee function
IV. Constituent Reports (as needed) (AFA, Academic Senate, Department Chair Council, Academic Affairs Council)	No reports
V. Other Reports (as needed) Progress Report on Evaluations (A. Farkas/K. Matthies)	No reports
VI. Old Business	
1. Work Experience Evaluation form and process issues.	Tabled to next meeting
VII. New Business	
1. Supervising Administrator requests approval to do observations of adjunct faculty, including committee past practices <ul style="list-style-type: none"> a. Behavioral & Social Sciences - Continuing b. Health Sciences – Out-of-Cycle 	<ul style="list-style-type: none"> a. Co-chairs have agreed that the rationale SA observation for BSS department is not warranted at this time. b. Discussion for HS out-of-cycle request was brought forward to the committee as the co-chairs are not in agreement. HS Dean presented the case for out-of-cycle. Committee voted 3 to 4 to approve the request.
2. Two issues arose regarding PSTC and Work Experience evaluations of adjunct faculty. Asking DTREC for exceptions under 14.B.21.G <ul style="list-style-type: none"> a. PSTC requests an exception about the form/process for distributing/collecting student evaluation forms. They now request the Dean/Program Director to be able to hand out and collect those forms. 	<ul style="list-style-type: none"> a. PSTC presented the justification for this exception. Due to the lack of full time faculty in PS. Committee voted 5 yes-0 no- 2 abstentions. Co-chairs will draft a resolution to present

<p>b. For Work Experience: a request to change the mandatory date of notification to adjunct faculty. Assignments for Work Exp. are confirmed later than in regular teaching departments.</p>	<p>b. Tabled to next meeting</p>
<p>3. Regular and Adjunct Evaluation Forms Changes – District/AFA Negotiating Team changes. Informational/Action item for DTREC.</p>	<p>Negotiating Team created MOU’s for changes to evaluation forms to be in line with Ed Code. Committee voted 6-0-0</p>
<p>4. Out of department evaluators serving on Tenure Review Committees – The impact of the lapsed Article 14B.21.H and Article 30</p>	<p>For fall 2017 there are 5 out of department evaluators for tenure teams. With the lapse time of Article 14B.21.H there are some who are “caught” with having to finish serving on a tenure team without compensation. DTREC has recommended that Mary Kay continuing paying those who are still serving the added compensation and co-chairs will draft a formal recommendation.</p>
<p>c. Other Business</p>	
<p>d. Adjournment – Meeting adjourned 3:16pm</p>	