



**EDUCATIONAL PLANNING & COORDINATING COUNCIL**

**MEETING**

**THURSDAY, APRIL 12, 2018**

**3:15PM – 5:00PM**

**PLOVER 526**

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**COMMITTEE FUNCTION:**

1. To assist the Academic Senate in the development of sound educational policies, procedures, and practices by encouraging thorough discussions of current issues among various constituent groups.
2. To coordinate and review educational planning activities throughout the District.
3. To inform and review the Academic Affairs Program and Resource Planning Process (PRPP) priorities.
4. To review and recommend to the Vice President of Academic Affairs new degrees, certificates and majors and the revitalization or discontinuance of existing degrees, certificates and majors.
5. To serve as a multi-constituent clearinghouse for educational matters.

**Present:** Andrea Alvarado, Robin Fautley, Galen George, Matt Markovich, Freyja Pereira, Michelle Vidaurri, Jana Cox, Deb Chigazola , Jessica Longoria

**Absent:** Eric Thompson, Mary Kay Rudolph, Justin Cox, KC Greaney, Jonathan Marhenke, Evelyn Navarro, Lisa Beach, Benjamin Goldstein

**Note taker:** Karolina Nazario

**MINUTES**

**1. Welcome and Introduction of Guests**

- Robin welcomed everyone and introduced new member Michelle and all members and guests introduced themselves.

**2. Approval of Minutes (attached)**

- Robin made a motion to approve the January 25, 2018 minutes. The minutes were approved unanimously.

**3. Announcements/Check-In**

- Freyja announced that priority one started for Summer and Fall 2018 and so far numbers are up and no major glitches with transition to enrolling into two semesters at the same time
- Andrea shared that on the counseling side everything is ok
- Jessica shared that she had to correct some students that summer is no longer cancelled

**4. Response from Deb Chigazola regarding Public Health Transfer major – pre requisites are wrong so the group got another version to discuss. With Andrea’s suggestions Deb included Micro 60 in the fourth semester. Correction is that HLE 5 is in the first semester and HLC 52 is in the second semester. Psych 1A is moved to third semester (from second). Lively discussion ensued regarding various versions that could be reconfigured for different student scenarios. Freyja suggested that one GE in the fourth semester should be 4 units and students could take Micro 5 or Micro 60. Robin was concerned that Micro is not required. GE elective should be specified to the area (social science, arts and humanities, etc). It is not a standard practice to list specific GE requirements. Robin recommended that we need to see the sequence again with suggestions from the EPCC. Andrea and Deb will work on it together and will present again.**

5. **Response from Al Yu regarding pathway example and additional student guidance for Hospitality Management major** – curriculum office waiting for C-ID approval (or for 45 days to lapse) for: HOSP 80, HOSP 63 & HOSP 68 before it can be submitted to the State to approve the program.
6. **IGETC, and CSU Certificate Applications** – Jessica Longoria presented each application
  - CSU – Jana asked if this is auto award or something that student can choose. For financial aid purposes it needs to be clear because financial aid cannot be awarded for certificate that doesn't go towards a gainful employment. Title 4 funds are not given to students for completing the program. Freyja asked if this will have to be awarded to students as certificate, because it's already given to student as a certification in general when sent with transcripts. A lively discussion followed.
  - General Education
  - IGETC
  - Matt made a move to approve certificate, Galen second. Voted to approve with 5 voting members present
7. **Category 4 change to policy and procedures 3.12/P** - will be on next agenda
8. **Testing Center Proposal/Resolution** was tabled for a future meeting. Tara and Laura will reach out to the group when it's ready again.
9. **Next Agenda Development and Meeting Date Confirmation**
  - Follow-up items include:
    - i. Final approval for Public Health Sequence – Deb and Andrea
    - ii. 3.12/P
    - iii. 4.3.2bP and 4.3.2
  - Future Agenda Items
    - i. 3.28/P
    - ii. 3.15

### **Pending Items**

1. Construction Management – MJ Papa and Victor Tam
2. Revisions to Policy 3.9.1, Syllabi – Eric Thompson
3. Pathway Driven Course Demand Forecasting and Scheduling – Josh Adams
4. Update on & Alternative Assessment
5. Online Course Exchange – Lisa Beach – Distant Future if/when we become eligible
- ~~6. 3.28/P – Lisa Beach, Phyllis Usina and Alicia – Dec 14th~~
- ~~7. Public Health Science TMC – Ezbon Jen and Deb Chigazola~~
- ~~8. Health Careers Academy~~
- ~~9. Hospitality Management – Al Yu and Josh Adams – December 14<sup>th</sup>~~
10. Plenary Resolutions – Eric Thompson
11. Equivalency 4.3.2bP – Eric and Robin
- ~~12. 3.15/P – Lab finals – Introduction and need for revision – Robin and Mary Kay~~

### **Committee Membership for 2017-2018**

Administrators: Mary Kay Rudolph, Freyja Pereira, Benjamin Goldstein, Lisa Beach, Matt Markovich

Faculty: Eric Thompson, Robin Fautley, Andrea Alvarado, Galen George, Jonathan Marhenke (F17) Joe Fassler (S18)

Student Representatives: Evelyn Navarro and Justin Cox

Information: KC Greaney Ex-Officio: Jana Cox/ Michelle Vidaurri

### **2017-18 EPCC Meetings**

2<sup>nd</sup> and 4<sup>th</sup> Thursday of every month from 3:15 – 5:00pm in Plover 526.

Fall 2017	Spring 2018
Thursday, August 24 <sup>th</sup>	Thursday, January 25 <sup>th</sup>
Thursday, September 14 <sup>th</sup>	Thursday, February 8 <sup>th</sup>
Thursday, September 28 <sup>th</sup>	Thursday, February 22 <sup>nd</sup>
Thursday, October 12 <sup>th</sup> CXL	Thursday, March 9 <sup>th</sup>
Thursday, October 26 <sup>th</sup>	Thursday, March 22 <sup>nd</sup>
Thursday, November 9 <sup>th</sup>	Thursday, April 12 <sup>th</sup>
Thursday, November 23 <sup>rd</sup> — CXL Thanksgiving	Thursday, April 26 <sup>th</sup>
Thursday, December 14 <sup>th</sup>	Thursday, May 10 <sup>th</sup>
	Thursday, May 24 <sup>th</sup>