



**EDUCATIONAL PLANNING & COORDINATING COUNCIL
MEETING
THURSDAY, NOVEMBER 9, 2017
3:15PM – 5:00PM
PLOVER 526**

COMMITTEE FUNCTION:

1. To assist the Academic Senate in the development of sound educational policies, procedures, and practices by encouraging thorough discussions of current issues among various constituent groups.
2. To coordinate and review educational planning activities throughout the District.
3. To inform and review the Academic Affairs Program and Resource Planning Process (PRPP) priorities.
4. To review and recommend to the Vice President of Academic Affairs new degrees, certificates and majors and the revitalization or discontinuance of existing degrees, certificates and majors.
5. To serve as a multi-constituent clearinghouse for educational matters.

AGENDA

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| 1. Welcome and Introduction of Guests | 3:15pm |
| 2. Approval of Minutes (attached)
October 26, 2017 | 3:20pm |
| 3. Announcements/Check-In | 3:25pm |
| 4. SRJC Midterm Report Timeline and Responsibilities (attached) | 3:30pm |
| 5. Business Banking and Lending Certificate (attached) – Breck Withers
and Catherine Williams | 3:40pm |

~~~~~STRETCH BREAK! ~~~~~

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| <b>6. Change to Existing Multiple Measure Questions for English- Parveen Dennis</b>                                                                                                                                                                                                                                                     | 4:00pm |
| <b>7. Update on Totally Online College and FLOW – Lisa Beach</b>                                                                                                                                                                                                                                                                        | 4:15pm |
| <b>8. 2.16/P – Records Retention and Destruction – Danielle King (attached)</b><br><i>It is the policy of the Biological Sciences Department to not return exams to students. Exams will be available for review after they are graded and then kept in my office for a period of one year, after which time they will be shredded.</i> | 4:25pm |
| <b>9. 3.15 – Lab Finals – Intro. and Need for Revision – Robin, Mary Kay (attached)</b>                                                                                                                                                                                                                                                 | 4:35pm |
| <b>10. Next Agenda Development and Meeting Date Confirmation</b>                                                                                                                                                                                                                                                                        | 4:50pm |

**Pending Items**

1. Construction Management – MJ Papa and Victor Tam
2. Revisions to Policy 3.9.1, Syllabi – Eric Thompson
3. Pathway Driven Course Demand Forecasting and Scheduling – Josh Adams
4. Update on & Alternative Assessment
5. Online Course Exchange – Lisa Beach – Distant Future if/when we become eligible
6. 3.28/P – Lisa Beach, Phyllis Usina and Alicia
7. Public Health Science TMC – Ezbon Jen and Deb Chigazola
8. Hospitality Management – Al Yu and Josh Adams – December 14<sup>th</sup>
- ~~9. 3.15/P – Lab finals – Introduction and need for revision – Robin and Mary Kay~~
- ~~10. Banking/Lending Certificate – Breck Withers – Nov. 9<sup>th</sup>~~
- ~~11. Totally Online College – Discussion – All~~

**Committee Membership for 2017-2018**

Administrators: Mary Kay Rudolph, Freyja Pereira, Benjamin Goldstein, Lisa Beach, Matt Markovich

Faculty: Eric Thompson, Robin Fautley, Andrea Alvarado, Galen George, Jonathan Marhenke (F17) Joe Fassler (S18)

Student Representatives: Evelyn Navarro and Justin Cox

Information: KC Greaney Ex-Officio: Jana Cox

**2017-18 EPCC Meetings**

2<sup>nd</sup> and 4<sup>th</sup> Thursday of every month from 3:15 – 5:00pm in Plover 526.

| <b>Fall 2017</b>                                       | <b>Spring 2018</b>                  |
|--------------------------------------------------------|-------------------------------------|
| Thursday, August 24 <sup>th</sup>                      | Thursday, January 25 <sup>th</sup>  |
| Thursday, September 14 <sup>th</sup>                   | Thursday, February 8 <sup>th</sup>  |
| Thursday, September 28 <sup>th</sup>                   | Thursday, February 22 <sup>nd</sup> |
| Thursday, October 12 <sup>th</sup> CXL                 | Thursday, March 9 <sup>th</sup>     |
| Thursday, October 26 <sup>th</sup>                     | Thursday, March 22 <sup>nd</sup>    |
| Thursday, November 9 <sup>th</sup>                     | Thursday, April 12 <sup>th</sup>    |
| Thursday, November 23 <sup>rd</sup> – CXL Thanksgiving | Thursday, April 26 <sup>th</sup>    |
| Thursday, December 14 <sup>th</sup>                    | Thursday, May 10 <sup>th</sup>      |
|                                                        | Thursday, May 24 <sup>th</sup>      |