COMMITTEE FUNCTION (REVISED):
1. To assist the Academic Senate in the development of sound educational policies, procedures, and practices by encouraging thorough discussions of current issues among various constituent groups.
2. To coordinate and review educational planning activities throughout the District.
3. To inform and review the Academic Affairs Component Program and Resource Planning Process (PRPP) priorities.
4. To review and recommend to the Vice President of Academic Affairs new degrees, certificates and majors and the revitalization or discontinuance of existing degrees, certificates and majors.
5. To serve as a multi-constituent clearinghouse for educational matters.

Attending: Mary Kay Rudolph, Andrea Alvarado, Robin Fautley, Susan Wilson, Matthew Greaney, Li Collier, Ron Myers
Absent: Melissa Kort, Freyja Pereira, Yolanda Garcia, Deb Chigazola, Sara Stanley, Zak Gruey

1. Revisions to Policy 3.3, Community Education – Mary Kay reviewed the proposed revisions to Policy 3.3. The committee reviewed the Category 2 (minor) revisions and approved to send forward to College Council.

2. Continued discussion of Academic Senate Sub-Committee Proposals for Revisions to Policy and Procedure 4.3.2 and 4.3.2P, Faculty Hiring, Regular and Adjunct—Mary Kay Rudolph and Robin Fautley
   - Task Force representative will attend next meeting
   - Academic Senate and Management Team review
   - Will come back to EPCC one more time before going to College Council

EPCC reviewed Section VIII of the EPCC version of Procedure 4.3.2. The notes below reflect discussion on subsections of the proposed draft.

Section VIII
- B: Ask what “diversified” means. What can be done to augment or diversify the group?
- C: Search Committee vs. Screening and Interview Committee – should be consistent throughout document.
- C: “Every attempt….” – Omit
- C: What would be considered a long distance? Should Skype be included as an option?
- C1: EPCC disagrees with:
  - Want to rank and explain if ranking doesn’t match
  - Want to do reference checks
  - Want VP to explain choice
  - Administrative Review Committee
  - The reasons for no AIC are:
    - To protect faculty
    - Not job of others – President’s decision
- C2: EPCC recommends original language
- C3: Add “or designee” to Vice President of Human Resources and Vice President(s) when discussing options.
- C5: Omit
• D: EPCC recommends original language
• D1: “Reference Checks…..” not acceptable
• D3: Appropriate VP, not AIC
• D4: Omit
• E: Omit ranking, AIC
• F: EPCC recommends original language
• G: Omit last sentence: “As a result…..”

3. **Meeting review and confirmation of next agenda items**
   Continued discussion of Policy and Procedure 4.3.2/P. A Task Force representative will attend the next EPCC meeting to participate in the discussion.

4. **Pending Items**
   1. Revisions to Policy and Procedure 4.7.1/P, Reporting Faculty Absence and Leave Time – Mary Kay Rudolph, Robin Fautley
   2. Revisions to Policy 3.9, Faculty Member’s Obligation to Students – Robin Fautley
   3. Revisions to Policy 3.9.1, Syllabi – Robin Fautley
   4. General Education Student Learning Outcomes
   5. Pre- and co-requisite changes – Robin Fautley
   6. Review of Policy 3.6 actions from 2012-13 and 2013-14
   7. Reverse transfer of units to award AA degrees – Abe Farkas (see article on Tennessee)

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**EPCC Committee Membership for 2014-2015**
Administrators: Mary Kay Rudolph, Freyja Pereira, Deborah Chigazola, Ron Myers, Yolanda Garcia
Faculty: Robin Fautley, Melissa Kort, Matthew Greaney, Andrea Alvarado, Susan Wilson
Student Representatives: Sara Stanley
Information: KC Greaney
Ex-Officio: Li Collier