COMMITTEE FUNCTION (REVISED):
1. To assist the Academic Senate in the development of sound educational policies, procedures, and practices by encouraging thorough discussions of current issues among various constituent groups.
2. To coordinate and review educational planning activities throughout the District.
3. To inform and review the Academic Affairs Component Program and Resource Planning Process (PRPP) priorities.
4. To review and recommend to the Vice President of Academic Affairs new degrees, certificates and majors and the revitalization or discontinuance of existing degrees, certificates and majors.
5. To serve as a multi-constituent clearinghouse for educational matters.

Attending: Mary Kay Rudolph, Freyja Pereira, Ron Meyers, Melissa Kort, Susan Wilson, Li Collier, Yolanda Garcia, Robin Fautley, Deborah Chigazola Zak Gruey, Sara Stanley

Absent: Matthew Greaney

Guests: Josh Adams, Audrey Spall

1. Introductions and Welcome
The committee welcomed back the student representatives Zak Gruey and Sara Stanley. Introductions were made.

2. Approval of Minutes
Minutes of the August 28th EPCC meeting were approved as submitted.

3. Review of EPCC Committee Function - Mary Kay Rudolph, Robin Fautley
Review and discussion of committee function was completed with the following changes made:
- Delete “all of the appropriate parties” and insert “various constituent groups”
- Delete the previous #2 that read “to review and assist in the development of Academic Affairs component goals”
- Change “college” to “District”
- Change #4 to include “inform” and delete “and forward”
- #6 delete “not otherwise resolved”; now becomes #5.

A motion to take the proposed revisions to College Council for review and approval was made and approved.

4. Review of proposed new Certificates, Auto Powertrain and Web Programs – Josh Adams
Motion was made to accept the Auto Specialist Certificate, approved by the committee. The committee agreed that the Web Programs certificate needs to go to Curriculum Committee for review and approval. Industry standards have changed significantly and may have to be a new course.

5. SSSEP and Student Equity Plans - Li Collier
Li Collier and Audrey Spall presented the highlights of the Student Success (SSSEP) and Equity plans that we are reviewing. Many good questions were asked, especially regarding the impact mandated changes will have on Priority Registration eligibility. We were pleased with the progress that has been made so far.

6. Anticipating the future - how do we schedule for success/completion? - All
- Ongoing discussion topic: Anticipating the Future - how do we schedule for success/completion? Mary Kay shared the dates and times for the future Completion Colloquia Monday Sept 22 from 1515-1645 hours and Thursday Sept 25 from 0900-1030 hours both in Doyle 4245 and videoconferenced to Mahoney 726 in Petaluma. More and more, the state is focused on a completion agenda. It is likely that, as we move forward,
the college’s funding will be tied to completion and not simply census reporting. The goal of the Colloquia is to discuss how we can better schedule for success and completion. EPCC was invited to attend.

- Agenda items or reading material to be submitted prior to each meeting. Mary Kay requested committee members send her related articles.

7. Pending Items
   a. Revisions to Policy and Procedure 4.7.1/P, Reporting Faculty Absence and Leave Time – Mary Kay Rudolph, Robin Fautley
   b. Continued discussion of Academic Senate Sub-Committee Proposals for Revisions to Policy and Procedure 4.3.2 and 4.3.2P, Faculty Hiring, Regular and Adjunct – Mary Kay Rudolph, Terry Shell
   c. Revisions to Policy 3.9, Faculty Member’s Obligation to Students – Robin Fautley
   d. Revisions to Policy 3.9.1, Syllabi – Robin Fautley
   e. General Education Student Learning Outcomes
   f. Pre- and co-requisite changes – Robin Fautley
   g. Review of Policy 3.6 actions from 2012-13 and 2013-14
   h. Reverse transfer of units to award AA degrees – Abe Farkas (see article on Tennessee)
   i. Revisions to Policy 3.3, Mary Kay Rudolph, Cathy Prince

EPCC Committee Membership for 2014-2015
Administrators: Mary Kay Rudolph, Freyja Pereira, Deborah Chigazola, Ron Myers, Yolanda Garcia
Faculty: Robin Fautley, Melissa Kort, Matthew Greaney, Andrea Alvarado, Susan Wilson
Student Representatives: Sara Stanley, Zak Gruey
Information: KC Greaney  Ex-Officio: Li Collier