Student Health Services
Health Services Advisory Committee
Meeting Minutes 5/7/15

Attendance: Susan Quinn, Katie Parrish, Tina August, Ruth Ann Grogan, Kit Conover-O’Neill, Ely Egger, Jennifer Richardson, Anna Valdez, Ian Maurer, Deborah Ziccone. Guests: Juanita Dreiling (note taker), Bert Epstein, SHS Assistant Director.

Agenda Review: Susan Q. briefly reviewed the committee’s agenda and added 2 items:
• Charges to Students 15/16 - Vote
• Survey of Non-Credit Students

Committee Housekeeping:
• Approval of March Meeting Minutes – Jennifer R. made a motion to approve the March Meeting Minutes. Susan Q. approved and Kit O’Neill-Conover seconded the motion.

Announcements:
• Susan Q. – Commented on the CNA Program’s Day Under the Oaks booth. It was visually stunning and very attractive to kids and other visitors. Maybe Health Sciences could coordinate a booth with Student Health Services at next year’s event?
• Ian M. – VP of Student Health approved. Student elections were successful and engaging and the Student Center referendum passed.
• Susan Q. – Language of VP of Student Health discussed – flexibility by putting description requirements in Bylaws. Attendance at committees was mentioned.

Student Psychological Services - Report:
Bert Epstein presented a thorough report regarding Student Psychological Services. (See PowerPoint Presentation for additional details). The following topics were reviewed:
• Student Diagnosis Profile and Statistics
  o ADHD high due to referrals from DRD. Substance abuse is surprisingly low. Anna V. asked if students are aware of resources. Kit O. – Yes, SHS supplies students with resource listings at visit.
• Services – How they were utilized (specialty services, students served, # of sessions)
  o There has been a jump in the # of students and sessions. Interns are making more referrals.
  o Less sessions per student over the years – Allowing more students to be seen.
  o Susan Q. commended Bert E. on adequately addressing issues in approx. 5 sessions and getting students back to their studies!
  o Unduplicated headcount is higher than ever!
  o Increase in Petaluma services – Still vast discrepancy between Pet and SR.
• Wait List – Down!
  o Fewer people serving waitlist due to leaves.
  o Efficiencies have been improved – Calls to students w/deadlines for response.
• Referrals
  o Now referring Medi-Cal students to private providers.
Susan Q. noted that external referral tracking is important.

**Outcome:**
- CCAPS – Counseling Center Assessment of Psychological Symptoms.
- Client Satisfaction – Areas of strength and improvement were discussed. *Kit O.* mentioned that two mental health questions that were added to the athletic health screening form.
- Client Feedback in Narrative – Actual feedback statements from students were reviewed.

**Charges to Students - Vote:**
The committee reviewed a list of SHS “Charges” for immunizations, borrowed items not returned, etc. The following items were discussed before the list was put to a vote:

- The College Nurse Practitioners work with Merck for free HPV vaccinations.
- The NPs are also looking at how they can help make Gardasil 9 available to students for free. *Anna V.* noted that Gardasil 4 had a higher incidence of HPV infection because it only covered 4 strains. The new product will cover 9.
- Most frequent charges are for crutches.
- Tapes, books, CD/DVDs and videos should be removed from list - outdated.

*Susan Q.* made a motion to approve charges as stated on list with noted items removed. *Anna V.* seconded the motion.

**SHS Fiscal Update:**
*Susan Q.* updated the committee on projected outcomes of the SHS budget for FY14/15 and FY15/16 proposals, as follows (also see Budget Summary document):

- The SHS budget is in trouble!
  - Enrollment drops are causing a drop in revenues directly tied to the Health Fee.
  - SHS expenses primarily salary/benefits. Health benefits are rising and out of our control. In 14/15, SHS reduced FTE NP staffing and carried an MA vacancy.
  - Possible scenarios to help sustain budget include re-structuring positions, layoffs, and cutting hours.
  - Current budget is not sustainable.
  - SHS Reserve Fund is dipping below 15% mark.

*Deb Z.* asked whether *Susan Q.* was concerned about the reserve fund going under 15% this year or next by $6,000. *Susan* responded that she is concerned about next year’s budget and trying to find a way to fill the MA position in Race due to service and coverage needs. A request for an STNC MA has been made.

**PRPP Highlights – Goal Planning for 15/16 Fiscal Year**
*Susan Q.* discussed goals as outlined in the SHS PRPP:

- Section 6.2a (Sexual Assault) - SHS needs internal staff training before we can roll out to the college. *Ian M.* asked “What laws are changing?” *Susan* responded that colleges are now accountable for sexual assault investigation and response. These laws are immense and the expansion of duties is huge! Sexual Assault info must be included in all orientations on campus.
- Section 6.2b (Future Directions). Options were discussed, as noted in the PRPP. A Policy expanding the Health Fee to non-credit students was highlighted. A
motion was made and all were in favor of recommending an expansion of the Health Fee to non-credit students.

- Susan Q. will report back to the committee in the Fall of 2015 regarding a decision on the committee’s recommendation.

**Equity and Access to Health Services - Part Two**

This topic was briefly reviewed during the meeting:

- Cindy Dickinson, FNP drafted a survey for non-credit students.
- Any volunteers for info translated in Spanish? This could be a class project.

**HSAC Committee Member Turnover**

Several members plan on returning to the committee next year:

- Jennifer Richardson
- Ely Egger
- Ian Mauer
- Ruth Ann Grogan (possibly)
- Richard Lehrer
- VP of Student Health – Mandatory
- Anna Valdez – by appointment

Several members may not be returning due to retirements or other commitments. Their seats will need replacement:

- Tina August – Financial Aid
- Katie Parrish - Classified

The status of absent members is unclear.

**Meeting Evaluation**

**What Seemed to Work Well?**

- Feedback regarding lingering concerns about budget.

**What Could Be Improved Upon?**

- VP of Student Services not in attendance.