VISION – SRJC aspires to be an inclusive, diverse and sustainable learning community that engages the whole person.

MISSION – SRJC passionately cultivates learning through the creative, intellectual, physical, social, emotional, aesthetic and ethical development of our diverse community.

- We focus on student learning by preparing students for transfer; by providing responsive career and technical education; and by improving students’ foundational skills.
- We provide a comprehensive range of student development programs and services that support student success and enrich student lives.
- We support the economic vitality, social equity and environmental stewardship of our region.
- We promote personal and professional growth and cultivate joy at work and in lifelong learning.
- We foster critical and reflective civic engagement and thoughtful participation in diverse local and global communities.
- We regularly assess, self-reflect, adapt, and continuously improve.

1. APPROVAL OF MINUTES From the meetings of November 17, 2014 and November 24, 2014.

2. INTEGRATED PLANNING
   Minutes from the following shared governance and planning bodies are attached to each monthly IPC agenda, as available, and questions or comments from IPC members are encouraged:
   - Academic Senate
   - Associated Students Senate
   - Budget Advisory Committee
   - Classified Senate
   - College Council
   - District Facilities Planning Committee
   - Educational Planning and Coordinating Council
   - Integrated Environmental Planning Committee
   - Institutional Technology Group
   - Petaluma Faculty Forum

3. INSTITUTIONAL PLANS AND PLANNING
   a. Strategic Plan Scorecard – Core Indicator Target/Timeline Review (1:35 – 1:55): IPC members will review an updated list of Strategic Plan Scorecard Core Indicators along with the Core Indicator targets and timelines established to-date (Enrollment, Participation Rates, Completion Rates, Institutional Student Learning Outcomes, Efficiency and Productivity, FTES), including those remaining to be set (Fiscal Stability Self-Assessment) or requiring data (Great College to Work For, Accreditation, Carbon Footprint). Go to the following link to review the Scorecard data, targets, and timelines: http://strategic-planning.santarosa.edu
   c. 2014 PRPP Wrap-up Message – FINAL DRAFT (2:10 – 2:20): Council members will review the final draft of the PRPP Wrap-up message to be sent to dl.staff.all this month from the IPC and BAC co-chairs to wrap-up the 2014 cycle and announce the posting of resource priorities on SRJC’s Institutional Planning and PRPP SharePoint websites.
d. 2015 PRPP Launch Message – FINAL DRAFT (2:20 – 2:30): IPC members will review the final draft of the PRPP launch message to be sent to dl.staff.all from the IPC and BAC co-chairs in early January to launch the 2015 cycle of PRPP.

e. Equal Employment Opportunity (EEO) Plan (2:30 – 2:40): Director of Human Resources and Chair of the EEO Advisory Committee, Sabrina Meyer, will address questions regarding the final Equal Employment Opportunity Plan scheduled for Board of Trustees approval on December 9. The EEO Plan can be accessed via the following File Depot link: http://www2.santarosa.edu/f/?nAzUZFUP

f. College Council Committee System Survey and Review – FINAL (2:40 – 2:45): IPC co-chairs, Robin Fautley and Jane Saldaña-Talley, will review the final draft of a response from IPC to a survey to be submitted to College Council on December 18 as part of their ongoing review and assessment of the District Committee System. This final draft contains several recommended edits from IPC member Hilleary Izard.

g. Accreditation Self Evaluation Update (2:45 – 2:55): Accreditation Liaison Officer (ALO), Mary Kay Rudolph, will provide an update on progress toward completion of SRJC’s Accreditation Self Evaluation and review the final proof of SRJC’s Self-Evaluation Report for the 2015 Accreditation Reaffirmation distributed to the college community on December 1. The Self Evaluation can be accessed as a PDF from the Accreditation 2015 homepage at: http://www.santarosa.edu/accred2015/

h. Spring 2015 Agenda Review (2:55 – 3:00): IPC members will review and discuss the spring 2015 meeting agenda and develop a list of planning reports and other activities for future agendas.

HAPPY HOLIDAYS!!

FUTURE 2014/15 MEETING DATES:
January 26
February 9 and 23
March 9 and 23
April 13 and 27
May 11

IPC COMMITTEE FUNCTION (Revised and Approved – January 27, 2014; College Council Approval February 20, 2014)
The Institutional Planning Council (IPC) is the Sonoma County Junior College District (SCJCD) central coordinating body responsible for the integration of planning activities and pursuit of institutional effectiveness. In collaboration with Academic Senate and other shared governance bodies, IPC:

- Initiates and leads the collaborative process of creating, modifying, and reviewing the SCJCD vision, mission, and values, strategic planning process, and establishment of student success and achievement benchmarks

- Annually reviews, affirms, and monitors progress toward achieving the SCJCD Strategic Plan goals and objectives and pursuit of institutional excellence

- Leads a college-wide annual review of institutional and student outcomes data, and prioritization of action goals for the upcoming year

- Oversees the evaluation, continuous quality improvement and outcomes of the Santa Rosa Junior College annual Program and Resource Planning Process (PRPP), to include affirming alignment of the following with the SCJCD vision, mission and Strategic Plan goals and objectives:
  - Budget priorities
  - Staffing priorities
  - Annual component goals
  - Accomplishment of annual component goals.