

Santa Rosa Junior College



INSTITUTIONAL PLANNING COUNCIL

Monday, January 28, 2019

Plover 526

1:30 PM – 3:00 PM

AGENDA

VISION – SRJC aspires to be an inclusive, diverse and sustainable learning community that engages the whole person.

MISSION – SRJC passionately cultivates learning through the creative, intellectual, physical, social, emotional, aesthetic and ethical development of our diverse community.

- We focus on **student learning** by preparing students for transfer; by providing responsive career and technical education; and by improving students' foundational skills.
- We provide a comprehensive range of **student development** programs and services that support student success and enrich student lives.
- We support the **economic vitality, social equity and environmental stewardship** of our region.
- We promote **personal and professional growth** and cultivate joy at work and in lifelong learning.
- We foster **critical and reflective civic engagement** and thoughtful **participation in diverse local and global communities**.
- We regularly **assess, self-reflect, adapt, and continuously improve**.

Excerpted from SCJCD Board Policy 1.1 – Vision, Mission Statement, Values (approved October 8, 2013)

1. **APPROVAL OF MINUTES** From the meeting of December 10, 2018.

2. **COMMITTEE BUSINESS**

- a. Meeting location for Spring 2019 is 526 Plover

3. **INTEGRATED PLANNING**

IPC members are encouraged to review the minutes of the following shared governance and planning bodies at: <http://committees.santarosa.edu/> and to direct questions to the chairs of these committees/councils as needed:

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| • <i>Academic Senate</i> | • <i>District Facilities Planning Committee</i> |
| • <i>Student Government Assembly</i> | • <i>Educational Planning and Coordinating Council</i> |
| • <i>Budget Advisory Committee</i> | • <i>Sustainability Committee</i> |
| • <i>Classified Senate</i> | • <i>Institutional Technology Group</i> |
| • <i>College Council</i> | • <i>Petaluma Faculty Forum</i> |
| • <i>Integrated Student Success Committee</i> | • <i>President's Consultation Council (pending)</i> |

4. **PLANNING UPDATES (1:35-1:45)**

- a. **Accreditation Update:** Vice President of Academic Affairs Jane Saldana-Talley will provide an update on accreditation tasks and activities for the 2018/19 academic year.
- b. **Administrative Update:** Superintendent/President Frank Chong will provide an update of administrative concerns as relate to institutional planning.
- c. **Budget Advisory Committee Update:** Vice President of Business Services Kate Jolley will provide an update from the Budget Advisory Committee.
- d. **PRPP Update:** Director of Institutional Research, KC Greaney, will provide an update from the PRPP Coordinating Committee, which is a sub-committee of IPC.

5. INSTITUTIONAL PLANS AND PLANNING

- a. **AB1809 Process for Local District/College Goal Setting 2018-19 (1:45-2:05):** Interim Vice President of Academic Affairs Dr. Jane Saldaña-Talley will continue her update on SRJC's local goal setting process. Colleges are required to set institutional goals on particular metrics, and sub-goals where equity gaps exist. The metrics are similar to the Student Equity Plan, and most metrics will be provided in the Student Success Metrics Dashboard (scheduled for release at the end of January 2019). Information on this goal setting process can be found at the Chancellor's Office Vision Resource Center: <https://visionresourcecenter.cccco.edu/>
- b. **Student Equity Plan (2:05-2:25):** Co-Chairs of the Integrated Student Success Committee, faculty member Carlos Valencia and Senior Dean of Counseling and Student Services Li Collier will provide an overview of the requirements for the SRJC Student Equity Plan, which is due June 30th, 2019. Colleges are required to set institutional goals on particular metrics, and sub-goals where equity gaps exist. The metrics are similar to the Local District/College Goals, and most metrics will be provided in the Student Success Metrics Dashboard (scheduled for release at the end of January 2019). Instructions for the new Student Equity Plan are included as attachments to this agenda.
- c. **Fiscal Update (2:25-2:40):** Interim Vice President of Business Services, Kate Jolley, will provide an update including a summary of how the Governor's proposed budget will impact SRJC.
- d. **PRPP Update (2:40-2:55):** Director of Institutional Research KC Greaney will summarize the changes to the PRPP this year, review documents related to the changes and the "Kick-Off" of PRPP 2019, and outline plans for trainings and evaluation of the PRPP. Updated PRPP documents can be found in the PRPP section of the District's Planning Website: <https://planning.santarosa.edu/>

FUTURE 2018/19 MEETING DATES

February 11 and 25
March 11 and 25

April 8 and 22
May 13

IPC COMMITTEE FUNCTION (Revised and Approved – January 27, 2014; College Council Approval February 20, 2014)
The Institutional Planning Council (IPC) is the Sonoma County Junior College District (SCJCD) central coordinating body responsible for the integration of planning activities and pursuit of institutional effectiveness. In collaboration with Academic Senate and other shared governance bodies, IPC:

- e. *Initiates and leads the collaborative process of creating, modifying, and reviewing the SCJCD vision, mission, and values, strategic planning process, and establishment of student success and achievement benchmarks*
- f. *Annually reviews, affirms, and monitors progress toward achieving the SCJCD Strategic Plan goals and objectives and pursuit of institutional excellence*
- g. *Leads a college-wide annual review of institutional and student outcomes data, and prioritization of action goals for the upcoming year*
- h. *Oversees the evaluation, continuous quality improvement and outcomes of the Santa Rosa Junior College annual Program and Resource Planning Process (PRPP), to include affirming alignment of the following with the SCJCD vision, mission and Strategic Plan goals and objectives:*
 - o *Budget priorities*
 - o *Staffing priorities*
 - o *Annual component goals*
 - o *Accomplishment of annual component goals.*

Chancellor's Office New Initiatives URLs for further exploration

Chancellor's Vision for Success: <https://vision.foundationccc.org/>

Math, English and ESL placement (AB 705):

<https://assessment.cccco.edu/ab-705-implementation/>

California College Promise:

<http://extranet.cccco.edu/Divisions/StudentServices/FinancialAid/FinancialAidPrograms/ab19.aspx>

Student Success Metrics (aka "Simplified Metrics"):

<https://digitalfutures.cccco.edu/Projects/Student-Success-Metrics>

Guided Pathways:

<http://cccgp.cccco.edu/>

Online 115th Community College:

<https://doingwhatmatters.cccco.edu/FullyOnlineCommunityCollege/CaliforniaOnlineCommunityCollegeDistrict.aspx>

Funding Formula:

<http://extranet.cccco.edu/Divisions/FinanceFacilities/StudentCenteredFundingFormula.aspx>

NEW The Chancellor's Office is using the "Vision Resource Center" as a portal for communicating on all initiatives.

Vision Resource Center (requires you to register using your SRJC e-mail address):

<https://visionresourcecenter.cccco.edu/>