

# Santa Rosa Junior College



## INSTITUTIONAL PLANNING COUNCIL

Monday, December 9, 2019

Plover 526

1:30 PM – 3:00 PM

AGENDA

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**VISION** – SRJC aspires to be an inclusive, diverse and sustainable learning community that engages the whole person.

**MISSION** – SRJC passionately cultivates learning through the creative, intellectual, physical, social, emotional, aesthetic and ethical development of our diverse community.

- We focus on **student learning** by preparing students for transfer; by providing responsive career and technical education; and by improving students' foundational skills.
- We provide a comprehensive range of **student development** programs and services that support student success and enrich student lives.
- We support the **economic vitality, social equity and environmental stewardship** of our region.
- We promote **personal and professional growth** and cultivate joy at work and in lifelong learning.
- We foster **critical and reflective civic engagement** and thoughtful **participation in diverse local and global communities**.
- We regularly **assess, self-reflect, adapt, and continuously improve**.

Excerpted from SCJCD Board Policy 1.1 – Vision, Mission Statement, Values (approved October 8, 2013)

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IPC members are encouraged to review the minutes of the following shared governance and planning bodies at: <http://committees.santarosa.edu/> and to direct questions to the chairs of these committees/councils as needed:

- *Academic Senate*
- *Student Government Assembly*
- *Budget Advisory Committee*
- *Classified Senate*
- *College Council*
- *Integrated Student Success Committee*
- *District Facilities Planning Committee*
- *Educational Planning and Coordinating Council*
- *Sustainability Committee*
- *Institutional Technology Group*
- *Petaluma Faculty Forum*
- *President's Consultation Council (pending)*

1. **APPROVAL OF MINUTES (1:30-1:35)** From the meeting of November 25, 2019

2. **PLANNING UPDATES (1:35-1:45)**

- Administrative Update (SRJC President Frank Chong)
- Budget Advisory Committee Update (SRJC Vice President Kate Jolley)
- Academic Senate Update (Academic Senate President Eric Thompson)
- PRPP Update (Director of Institutional Research KC Greaney)
- Update on Budget Reductions, Reorganization, and Restructuring Governance (as appropriate)

### 3. INSTITUTIONAL PLANS AND PLANNING

- a. **Review of PRPP Documents (1:45-2:05):**. (back up: 2019/20 IELM Approved Allocations)  
Phyllis Usina, Interim Dean of Learning Resources & Educational Technology will review the 2019-2020 IELM Approved Allocations report.
- b. **PRPP Evaluations (2:05-2:25):** (back up: PRPP Evaluation report)  
Director of Institutional Research, KC Greaney will summarize the results of the evaluation survey. In addition, ideas for the PRPP coordinating committee will be shared including just in time training for 2020 and minor changes to the template.
- c. **Focused Conversation: Employee Diversification (2:25-2:55):**  
Inspired by the discussion around the EEOC Plan at the last IPC meeting, and by other conversations, Academic Senate president, Eric Thompson will explore some interesting ideas being promulgated in the name of diversification to kick-off the IPC conversation.

### 4. FUTURE AGENDA ITEMS

- a. Shared Governance Work Group Update
- b. Focused Discussion: How to implement changes at SRJC brought forth from committee discussions

### 5. FUTURE 2019/20 MEETING DATES

January 13 & 27  
February 10 and 24  
March 9 and 23

April 13 and 27  
May 11

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**IPC COMMITTEE FUNCTION** (Revised and Approved – January 27, 2014; College Council Approval February 20, 2014)  
*The Institutional Planning Council (IPC) is the Sonoma County Junior College District (SCJCD) central coordinating body responsible for the integration of planning activities and pursuit of institutional effectiveness. In collaboration with Academic Senate and other shared governance bodies, IPC:*

1. *Initiates and leads the collaborative process of creating, modifying, and reviewing the SCJCD vision, mission, and values, strategic planning process, and establishment of student success and achievement benchmarks*
2. *Annually reviews, affirms, and monitors progress toward achieving the SCJCD Strategic Plan goals and objectives and pursuit of institutional excellence*
3. *Leads a college-wide annual review of institutional and student outcomes data, and prioritization of action goals for the upcoming year*
4. *Oversees the evaluation, continuous quality improvement and outcomes of the Santa Rosa Junior College annual Program and Resource Planning Process (PRPP), to include affirming alignment of the following with the SCJCD vision, mission and Strategic Plan goals and objectives:*
  - o *Budget priorities*
  - o *Staffing priorities*
  - o *Annual component goals*
  - o *Accomplishment of annual component goals.*

## Chancellor's Office URLs for further exploration

Chancellor's Vision for Success: <https://vision.foundationccc.org/>

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Math, English and ESL placement (AB 705):  
<https://assessment.cccco.edu/ab-705-implementation/>

California College Promise:  
<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/Special-Populations/What-we-do/California-Promise>

Student Success Metrics:  
<https://www.calpassplus.org/LaunchBoard/Student-Success-Metrics>

Guided Pathways:  
<http://cccgp.cccco.edu/>

Online 115<sup>th</sup> Community College, Calbright:  
<https://www.calbright.org/>

California Virtual Campus – Online Education Initiative:  
<https://cvc.edu/>

Student Centered Funding Formula:  
<http://extranet.cccco.edu/Divisions/FinanceFacilities/StudentCenteredFundingFormula.aspx>

Vision Resource Center – portal for Chancellor's Initiatives (requires you to register using your SRJC e-mail address):  
<https://visionresourcecenter.cccco.edu/>

Chancellor's 2019 State of the System Report:  
<https://www.cccco.edu/-/media/CCCCO-Website/About-Us/Reports/Files/2019-sos-final-web.ashx?la=en&hash=154BCA70664246A7FBD7C76DEDEF768E2309A1DE>

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For reference, here is a link to the full text of AB1725 (Participatory Governance):  
[http://www.ccccs.org/helpful\\_links/ab1725.html](http://www.ccccs.org/helpful_links/ab1725.html)