

Santa Rosa Junior College



INSTITUTIONAL PLANNING COUNCIL

Monday, February 10, 2020

Plover 526

1:30 PM – 3:00 PM

AGENDA

VISION – SRJC aspires to be an inclusive, diverse and sustainable learning community that engages the whole person.

MISSION – SRJC passionately cultivates learning through the creative, intellectual, physical, social, emotional, aesthetic and ethical development of our diverse community.

- We focus on **student learning** by preparing students for transfer; by providing responsive career and technical education; and by improving students' foundational skills.
- We provide a comprehensive range of **student development** programs and services that support student success and enrich student lives.
- We support the **economic vitality, social equity and environmental stewardship** of our region.
- We promote **personal and professional growth** and cultivate joy at work and in lifelong learning.
- We foster **critical and reflective civic engagement** and thoughtful **participation in diverse local and global communities**.
- We regularly **assess, self-reflect, adapt, and continuously improve**.

Excerpted from SCJCD Board Policy 1.1 – Vision, Mission Statement, Values (approved October 8, 2013)

IPC members are encouraged to review the minutes of the following shared governance and planning bodies at: <http://committees.santarosa.edu/> and to direct questions to the chairs of these committees/councils as needed:

- *Academic Senate*
- *Student Government Assembly*
- *Budget Advisory Committee*
- *Classified Senate*
- *College Council*
- *Integrated Student Success Committee*
- *District Facilities Planning Committee*
- *Educational Planning and Coordinating Council*
- *Sustainability Committee*
- *Institutional Technology Group*
- *Petaluma Faculty Forum*
- *President's Consultation Council (pending)*

1. **APPROVAL OF MINUTES (1:30-1:35)** From the meeting of January 27, 2020

2. **PLANNING UPDATES (1:35-1:45)**

- Administrative Update (SRJC President Frank Chong)
- Budget Advisory Committee Update (SRJC Vice President Kate Jolley)
- Academic Senate Update (Academic Senate President Eric Thompson)
- PRPP Update (Vice President, Academic Affairs/Asst. Supt., Jane Saldana-Talley)
- Update on Budget Reductions, Reorganization, and Restructuring Governance (as appropriate)

3. **INSTITUTIONAL PLANS AND PLANNING**

- FINAL DRAFT - PRPP 2019 Wrap-Up/2020 Kickoff Message (1:45-1:55):** (back up: FINAL DRAFT)
Vice President, Academic Affairs Jane Saldana-Talley will review the final draft of the message to be distributed to the college community on February 11 to wrap-up the 2019 PRPP cycle and launch the 2020 cycle.
- IELM Partnership Review Team (PRT) (1:55-2:15):**
President Chong will provide an overview of the plans he is currently vetting with college leaders to bring a Partnership Review Team (PRT) to the college.

- c. **Spring 2020 IPC Projects and Planning Reports (2:15-2:55):** (back up: PRPP/IPC Calendar 2019/20)
IPC will review the 2019/20 Planning Calendar for spring 2020 and discuss projects to be completed. Members will be asked to offer suggestions for agenda topics, reports and focused conversations.

4. FUTURE AGENDA ITEMS

- a. Focused Conversation: How to implement changes at SRJC brought forth from committee discussions
- b. ACCJC Annual Report for 2020
- c. Comprehensive Plan
- d. Accreditation Planning

5. FUTURE 2019/20 MEETING DATES

February 24
March 9 and 23
April 13 and 27
May 11

IPC COMMITTEE FUNCTION (Revised and Approved – January 27, 2014; College Council Approval February 20, 2014)
The Institutional Planning Council (IPC) is the Sonoma County Junior College District (SCJCD) central coordinating body responsible for the integration of planning activities and pursuit of institutional effectiveness. In collaboration with Academic Senate and other shared governance bodies, IPC:

1. *Initiates and leads the collaborative process of creating, modifying, and reviewing the SCJCD vision, mission, and values, strategic planning process, and establishment of student success and achievement benchmarks*
2. *Annually reviews, affirms, and monitors progress toward achieving the SCJCD Strategic Plan goals and objectives and pursuit of institutional excellence*
3. *Leads a college-wide annual review of institutional and student outcomes data, and prioritization of action goals for the upcoming year*
4. *Oversees the evaluation, continuous quality improvement and outcomes of the Santa Rosa Junior College annual Program and Resource Planning Process (PRPP), to include affirming alignment of the following with the SCJCD vision, mission and Strategic Plan goals and objectives:*
 - o *Budget priorities*
 - o *Staffing priorities*
 - o *Annual component goals*
 - o *Accomplishment of annual component goals.*