

# Santa Rosa Junior College



## INSTITUTIONAL PLANNING COUNCIL

Monday, March 9, 2020

Plover 526

1:30 PM – 3:00 PM

AGENDA

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**VISION** – SRJC aspires to be an inclusive, diverse and sustainable learning community that engages the whole person.

**MISSION** – SRJC passionately cultivates learning through the creative, intellectual, physical, social, emotional, aesthetic and ethical development of our diverse community.

- We focus on **student learning** by preparing students for transfer; by providing responsive career and technical education; and by improving students' foundational skills.
- We provide a comprehensive range of **student development** programs and services that support student success and enrich student lives.
- We support the **economic vitality, social equity and environmental stewardship** of our region.
- We promote **personal and professional growth** and cultivate joy at work and in lifelong learning.
- We foster **critical and reflective civic engagement** and thoughtful **participation in diverse local and global communities**.
- We regularly **assess, self-reflect, adapt, and continuously improve**.

Excerpted from SCJCD Board Policy 1.1 – Vision, Mission Statement, Values (approved October 8, 2013)

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IPC members are encouraged to review the minutes of the following shared governance and planning bodies at: <http://committees.santarosa.edu/> and to direct questions to the chairs of these committees/councils as needed:

- Academic Senate
- Student Government Assembly
- Budget Advisory Committee
- Classified Senate
- College Council
- Integrated Student Success Committee
- District Facilities Planning Committee
- Educational Planning and Coordinating Council
- Sustainability Committee
- Institutional Technology Group
- Petaluma Faculty Forum
- President's Consultation Council (pending)

### 1. **ANNOUNCEMENTS (1:30 – 1:35)**

- a. Student Survey – Fall 2019

### 2. **APPROVAL OF MINUTES (1:35-1:40)** From the meeting of February 24, 2020

### 3. **PLANNING UPDATES (1:40-1:50)**

- a. Administrative Update (SRJC President Frank Chong)
- b. Budget Advisory Committee Update (SRJC Vice President Kate Jolley)
- c. Academic Senate Update (Academic Senate President Eric Thompson)
- d. PRPP Update (Vice President, Academic Affairs/Asst. Supt., Jane Saldana-Talley)
- e. Update on Budget Reductions, Reorganization, and Restructuring Governance (as appropriate)

### 4. **INSTITUTIONAL PLANS AND PLANNING**

- a. **ACCJC 2020 Annual Report (1:50-2:30)**: (Backup Materials: Getting Started-2020 Annual Report)  
IPC members will review the process and the report template for the 2020 Annual Report to ACCJC with a look back to the information submitted in last year's 2019 Annual Report. With support from OIR Research Analyst Greg Drukala, IPC will review back-up data necessary to reach consensus on the responses to be submitted in the Student Achievement Data section of the 2020 ACCJC Annual Report. For a preview of the data go to: <https://fact-book.santarosa.edu/accjc-2020-annual-report-data-study>

- b. **Focused Conversation: ASCCC Accreditation Institute Take Aways (2:30-2:55):**  
Members of IPC who attended the ASCCC Accreditation Institute, February 21-22 (Julie Thompson, Greg Drukala, Jane Saldana-Talley) will share what they learned from sessions they attended followed by a conversation about implications for SRJC's upcoming accreditation self-evaluation process.

**5. FUTURE AGENDA ITEMS (Tentative)**

- a. Enrollment Summary Report (from February 24 IPC meeting)
- b. AB705 1 year later – Impact on ESL/Math/English/College Skills
- c. Categorical budgets
- d. ITG/SIS/Technology Planning
- e. College Facilities Planning – All Sites
- f. Crime and Safety Update
- g. Institutional Research and Data Needs
- h. Data-driven decision making

**6. FUTURE 2019/20 MEETING DATES**

March 23

April 13 and 27

May 11

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**IPC COMMITTEE FUNCTION** (Revised and Approved – January 27, 2014; College Council Approval February 20, 2014)  
*The Institutional Planning Council (IPC) is the Sonoma County Junior College District (SCJCD) central coordinating body responsible for the integration of planning activities and pursuit of institutional effectiveness. In collaboration with Academic Senate and other shared governance bodies, IPC:*

1. *Initiates and leads the collaborative process of creating, modifying, and reviewing the SCJCD vision, mission, and values, strategic planning process, and establishment of student success and achievement benchmarks*
2. *Annually reviews, affirms, and monitors progress toward achieving the SCJCD Strategic Plan goals and objectives and pursuit of institutional excellence*
3. *Leads a college-wide annual review of institutional and student outcomes data, and prioritization of action goals for the upcoming year*
4. *Oversees the evaluation, continuous quality improvement and outcomes of the Santa Rosa Junior College annual Program and Resource Planning Process (PRPP), to include affirming alignment of the following with the SCJCD vision, mission and Strategic Plan goals and objectives:*
  - o *Budget priorities*
  - o *Staffing priorities*
  - o *Annual component goals*
  - o *Accomplishment of annual component goals.*