

# ITG Meeting Minutes

5.13.21

**Location: Zoom**

**Attendees:** Mike Roth, Heather Adams, Kevin Snyder, Robert Grandmaison, Salvador Rico, Mary Catherine Oxford, Eve Miller, Michelle Vidaurri, Vayta Smith, Tony Sawyer, Matthew McQuaig, Greg Wycoff, Lisa Beach, Tim Danford, Regina Guerra, Dan Exelby,

**Call Meeting to Order:** 9:03am

**Approval of Minutes:** 4.22.21

## **Announcement:**

- Starting to approach time to start spending
- Delivery times are behind
- Replacing all of the student work stations in both libraries, every 6 year project, opportunity to do this while spaces are not occupied makes it easier

## **Previous Action Items:**

- All follow up on action items from 4.22 were completed; notes have been updated in spreadsheet to reflect any changes

## **Continued Review of ITG/PRPP Spreadsheet 2.4c**

- Added a Special Project Approved tab on spreadsheet
- Follow up with Nikki Slovak (resin printer – questions about fumes and ventilation)
- Kevin Sea- Greg Wycoff will follow up with whether media equipment is under Capital Projects or ITG
- Greg Wycoff to follow up on Projector with Anne Donegan
- Line items 35 Kevin Sea follow up by Kevin is it Workforce?
- Notes added to spreadsheet on who needs to follow up with specific items before next meeting

### **Review of ITG/PRPP Spreadsheet 2.4d**

- Requestor: A. Flores - will be funded out of the faculty staff computer budget- line item is being removed for faculty desktop computer,
  - Tony put in a ticket request for the items
- Kevin- Follow up with Kevin sea on faculty and work stations (2.4d – line items-37-42) similar items to 2.4c but different buildings/rooms??
- Automated irrigation technology is software – Kevin follow up Kevin Sea

### **Action Items:**

- Team to each follow up with departments/persons as noted on the spreadsheet note column
  - Send spreadsheet to team to review for follow up reminders
- Kevin to follow up with Kevin Sea:
  - 2.4c – Line Item 35 – does this fall under workforce grant?
  - 2.4d – line items 37-42 – similar items to 2.4c – different buildings/rooms?
  - 2.4d – automated irrigation technology, is this software?
- Kevin to follow up with Nikki Slovak – resin printer- find out about fumes/ventilation
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### **Next meeting:**

- Finalize outstanding items and start to trim ITG items to get to target goal/budget

**Adjourn:** 10:30am