

# ITG AGENDA

10.28.2021

Location Zoom: <https://santarosa-edu.zoom.us/j/91548571036>

## Agenda

1. Review and approve minutes from last meeting
2. Review [ITG Improvement Items & Progress Spreadsheet](#)
3. Review PRPP Launch email proposed language: [DRAFT Document for review](#). Feel free to add your comments prior to the meeting.
4. Review and approve my updates to PRPP and process language that was based on committee feedback
  1. Kevin to finish and send in advance of Thursday's meeting (*make sure these are added to the new Folder "[PRPP 2022](#)" that I created on Teams. This will allow them to be linked to agenda*).
5. Note that after Thursday's meeting, next one won't be until Dec. 5, due to Veterans' Day and Thanksgiving
6. Goal is to have all process improvement and related language reviewed and Committee-approved by the end of the term.