

**ITG – Institutional Technology Group  
Agenda**

September 12, 2019

9AM – 10:30AM

BUSSMAN CONFERENCE ROOM

ZOOM: <https://cccconfer.zoom.us/j/394704524>

1. Call meeting to order. Assign minutes taker and timekeeper.
2. Review and approve minutes from August 22<sup>nd</sup>  
<https://bussharepnt2013.santarosa.edu/committees/institutional-technology/Committee%20Documents/ITG%20Meeting%20Minutes%208.22.19.pdf>
3. Semester Goals:
  - a. Fall = Update Committee Function, Update Tech Strategic Plan
  - b. Spring = Review PRPP Requests & Recommend Allocations
4. Committee calendar of meetings and milestones for goals
5. Committee function, members, and structure - Review and edit current.
6. Potential members to add: Ex Officio – Tina from CE Grants & Lisa Beach from DE
7. ITG Teams site – review
8. Adjourn