ITG Meeting Minutes

4.22.21

Location: Zoom

Attendees: Kevin Snyder, Mary Catherine Oxford, Mike Roth, Robert Grandmaison, Vayta Smith, Salvador Rico, Matt Pearson, Lisa Beach, Linda Close, Jessica Paisley, Dan Exelby, Matthew McQuaig, Eve Miller, Greg Wycoff, Tony Sawyer, Tina Dodson (Presentation)

Call Meeting to Order: 9:03am

Approval of Minutes 4.8.21

Grants and ITG Review

Tina Dodson provided team with a review of the Grant process and overlap with ITG

- Local funding- only for SRJC
- Regional funding- fund projects that have multiple partners (other colleges, HS districts, non profit etc.)
- Perkins Funding- Starts July ends June – lots of rules to follow with Perkins, program improvement (due mid-May)
- Strong Workforce- have two years to use funding , increase enrollment and career placement

- Application process begins in April- currently 3.88 million in requests
- Expect a larger budget cut this year (typical is 3 million) due to reduction in labs
- Only see one item (smart class room – Bill McCraken) that can go to ITG; Tina can send the workforce grant application to Kevin for further details/review
- Head count from every college in the state and then allocated based on head count; our enrollment is down, so there will probably be less funding
- Tina will review ITG items on spreadsheet to see if she notices any overlap with applications

Review Spreadsheet Notes

Team reviewed line items which required more clarification in notes column

PRPP 2.4c :

- line item 79 (Schoenstadt Metal Detectors/Pipe Locator) – Robert Grandmaison- strong workforce grant
- line item 17 - Costume Inventory Tracking System – McCauely Newman – Kevin will contact to confirm if it is software

- Line 25 – 32 laptops to replace aged out equipment – Tony Sawyer – there are laptop (around 75) s that are stocked for Staff (purchased from CARES funding) which can be used if needed. There will be older laptops that can be replaced from Staff and then Tony can give update on how many laptops will be left to distribute to Mike if needed

Line by Line Review

Committee Members reviewed line by line of spreadsheet 2.4c for further clarification and color coding

Update to spreadsheet: New Column (Responsible Committee Member) - Identification on who would work on the procurement / team that is responsible (i.e. Q- media), this also allows to easily sort funds

Color Coding:

- Green – ITG Eligible
- Yellow- Need More Information
- Red- Not ITG Eligible
- Grey – Special Projects
- Light Blue- Follow up

Action Items:

- Smart Classroom from Workforce Grant could be ITG funded- Tina will send application to Kevin for Review

- Kevin Follow Up:
  - check status of Tim (action item from 4.8.21)
  - line item 17 - Costume Inventory Tracking System – McCauely Newman
  - Reach out to Donald Laird on the Drone Requests
  - Follow up with Regina Guerra (line item15) 30 Student Laptops, 1 cart

- Additional follow ups (see light blue highlights on spreadsheet) by individual team members, details can be found in notes column on which team member will be following up on items

Adjourn: 10:31