ITG 8/27/15

Attendees: Robert Ethington, Dan Exelby, Alicia Virtue, Matt Pearson, Cannon Crawford, Russ Bowden, Scott Conrad, Laura Rivera, George Sturr, Jeff Diamond, Mike Roth; Tara Johnson: Catherine Williams

Absent: A student member has not yet been identified

1. Announcements

Scott: First order of business complete budget for the year. Spending is already going on. Can’t wait until spring. If you can’t make a meeting please designate a surrogate.

Scott: ITG representatives need to report to their constituent groups. Be the voice of ITG. ITG sets policy. Current replacement cycle for faculty equipment is 7 years.

Jeff: Regarding the replacement cycle we did not really discuss the issue of upgrading existing equipment.

*Scott: Will add that topic to agenda placeholder list

Russ: 7 year timeframe came from shortage of funds. Could be shortened.

Scott: Shortening cycle also adds to labor costs.

2. Approval of minutes from last meeting

Jeff: motion to approve George second

*Notes approved

Jeff: question about meeting time. We could do an internet sharing CCC confer.

*Jeff will coordinate with Whitney to offer internet access to mtg.

Brainstorm on goals:

Laura: what do we have authority to recommend? Bond technology funding.

Does it include ERP?

Scott: Yes it does.

Part of bond was to include new ERP system.

Survey has gone out about this.

This group is part of the process but there is a separate district wide group. Please do the survey.

Scott: current systems are not integrated. Issues with integration with student systems. His recommendation is to replace with integrated system.

Also we are not sufficiently mobile oriented even though many students use mobile.

Scott: system should be cloud based for increased reliability.

Committee gets to make the recommendation

Survey went out this week. VP will review at end of sept. Components and managers will discuss in Oct.

What direction should we go?
Then will set a timeline.

Implementation takes 3 to 5 years to complete with cost between 10 and 25 million.

Scott: Russ and Scott want to set a new media standard for new construction.

Students are carrying multiple connected devices and expect connectivity. Need to brainstorm what we anticipate.

Russ: Must plan ahead. Many rooms have not been refreshed in over 10 years. Should be upgraded every 5. Important to build spaces that are capable of lecture and collaboration.

Alicia: She found it confusing to find a helpful 5 year plan. There are also 20 year plans and the 1 year plan. Would like to clarify that. All on the SharePoint site.

Scott: 20 year plan is an “if we had the money plan”.

5 year plan is more realistic.

1 year plan has to tie in to 5 year plan.

There is also a 3 year plan for the infrastructure upgrade. All programs are using more internet access.

5 year plan put infrastructure in place.

Need to plan ahead for the future.

Alicia: Today’s 1 year plan uses money from what funding?

Scott: We have been asking question of what is the minimum we need to do.

Big change is that software is no longer paid out of bond money.

Bond cannot be used for software as a service.

Operating budget for ITG bond funding is 2 million for this year.

Jeff: We did not finish the goals discussion. We need to consider more than the cost issues when addressing Instructional Technology needs.

3. Committee Members ITG goal statements:

George: Goal is to represent faculty perspective.

Jeff: SIS is an important consideration. Effects distance Ed. From cluster point of view will advocate for things that they need. Students need to access services that may have some security issues. Need to figure out a way to provide those services.

Mike: Support instructional technology across the district. There are many needs due to previous lack of funding.

Heather: Learn about how this works. Represent PSTC and Classified issues.

Alicia: As co-chair she wants to make sure all constituents are heard. Want to facilitate information flow for meetings. Need to help our community know what is coming in technology. Set clear expectation for delivery of tech services.
Dan: 3 things that are common as far as infrastructure goes. Huge need to upgrade the current network infrastructure. Also need to integrate with new construction. Need to constantly be aware of security issues.

Tara: Academic senate rep. (also student services and DRD). Access is important need for all students. Need to replace database mgt. for disability resources. New SIS is key.

Catherine: Systems are aging out. Agree with all others but with Petaluma lens.

Li: How to integrate support services with classroom technology.

Break down silos between all groups. Many factors impacting student success. For 3 years searching for technology tool to integrate faculty input to support student success. (Sherpa)

Robert: It is complicated where the funding comes from and confuses a lot of folks. How will all the changes effect student services. Also how do we interface with the new facilities master plan?

Also sustainability issues. What is the most sustainable? Are we only buying what we need?

Matt: Represent interests of Petaluma. Also event management software and digital asset management.

Cannon: Good way to learn about technology issues at SRJC. Mobil computing is an issue. Also interested in security issues.

Russ: Role is first of all ending in December. Wants to convey a sense of purpose to the group and look at what is really needed and what needs improvement. Currently stuck in between bonds. Can lead to failure of innovation.

Scott: Looking for direction to align with priorities of institution. Also share what he hears from senior management with the group.

He is concerned about budget cuts due to economic slowdown. IELM money may go away in future.

*Propose that Scott and Alicia will work with Russ on the template to get everything integrated on the large template.*

*Scott to summarize and notes will be posted on SharePoint. Submit the spreadsheet template and next meeting we will just work on that.*

Meeting adjourned at 10:35