DISTRICT PARKING AND TRANSPORTATION COMMITTEE

Minutes

Tuesday September 2nd, 2014,
Senate Chambers 12:00-1:00pm

Attendees: Lenelle Arnold, Paul Bielen, Dianne Davis, Jim Davis, Tony Ichsan, Danielle King, Matt McCaffrey, Nicole O’Brien, Doug Roberts, Jerry Schoenstein,

I. Call to order at 12:05
II. Introduction of Members, Sonoma County Junior College District
III. Review Committee System Best Practices and Committee Makeup
    To review existing parking and transportation problems; rules and regulations; to provide information to the District about current procedure; to explore ways to minimize parking and transportation problems and to make recommendations for change through committee process.
    Committee Structure; 3 Administrators, 4 Faculty, 2 Classified and 3 Students.

IV. Minutes from meeting on May 6th were approved

V. Old Business
   1. Electrical Stations - Paul Bielen
      Working with charging vendor at Shone Farm on a MOU, once that is set up we can review and see if we can put more stations throughout the District. The questionnaire from last semester has been shelved at this time.
   2. Reconfiguration of Emeritus Lot – Matt McCaffrey
      After discussion last semester, it was left that it would be best to bring in a map to show the requested changes. What is wanted is an equal exchange of spaces – moving the same amount of staff parking to student parking. The committee is looking at the West side of Emeritus to staff only – this is a one way street and a right turn exit only, it would make it safer and more user friendly. To change striping would take an afternoon only. Paul suggested approximately 40 spaces to staff on the West side of Emeritus and 40 north on Plover to students. This could be done on a Friday or Saturday. A discussion was held. Paul will come back with a proposal with a map detailing all of the spaces at our next meeting.

VI. New Business
   1. Gates at Emeritus / Health Science – Matt McCaffrey
      Gate is now operational, just push the green button, the out gate has some mechanical issues that are still being worked on. We are waiting for that to be fixed to send out an email to inform everyone.
   2. Number of Vacant Staff Parking at Emeritus – Matt McCaffrey
      Covered – see Old Business 2.
3. Commuter benefits program – Kate Jolley
   Doug Roberts informed the committee about Senate Bill 1339 the commuter benefits program. We received an employee guide in mid-July, the program needs to be chosen and implemented by September. The program is to help cut down on emissions, employers with over 50 employees need to offer an inducement. They offer 4 choices. Given the time constraints and the choices it was decided to offer number 2 – for those who take mass transit to work you will be given a $50 reimbursement (receipts need to be provided) given out through the employee reimbursement system. Doug suggested that we need to have more discussion on this but for now he proposed a motion that we adopt Option 2 of the commuter program for employees who use mass transit will be eligible for up to $50 per month reimbursement - Paul Bielen seconded and all approved.

4. Implementing parking passes for students at Shone Farm – Paul Bielen
   Last semester we decided to start charging staff parking at Shone Farm. The question was asked if we have a new parking machine available to put there or will be put an old in and more importantly when are we going to charge students. A discussion was held regarding the parking machines on hand, there is the older solar machine that we can use. As to informing the students we first need to have the machine installed, then get the signage.

VII. Sub-Committee Reports
   a. Carpool – Tony Ichsan - Get more people involved in carpooling and utilize that space more than between 7 – 2pm looking to add more benefits to staff carpoolers. Canvas other colleges in what they do.
   b. New Machines – Matt McCaffrey –
      They were all installed over the summer. Paul and his team deserve praise, also Laura Rivera and purchasing helped in making it possible. We are documenting all problems so that we can have issues resolved before the warranty runs out.
   c. Identify, Process Information on Parking Transparency – Tara Johnson – No update

VIII. Updates – Committee Members
   a. Road/Parking Improvements – Paul Bielen
      Projects happening in the next few months – 1700/1710 Mendocino Ave we have three facilities in that location they will be demolished and a parking lot of 48 spaces with LED lighting will be put in there. There will be a Shone Farm Stand set up on the North West side of that location. This will also require a meter parking machine. A discussion was held as to whether it would be good to use an old machine or get a new solar one. Paul suggested putting the parking meter into the project. Prop 39 LED light replacement has started it will be an ongoing project.

IX. Items for Next Agenda –

X. Adjournment: 1pm