

Present: Stephanie Dirks, Ann Foster, Alexa Forrester, Jessica Harris, Jill Harrison, Sarah Hopkins, Tammy Sakanashi, Patsy Young, Ann Schott,

Absent: Ann Mansfield, Osiris Zuberi

Note-taker: Stephanie Dirks

Facilitator: Alexa Forrester

Minutes from 3/7/2024 meeting: Approved as is

Spring 2024 PDA Day Debrief

- The presenter surveys – could serve as a cornerstone of dialog on how to improve the PDA Day in the future. There were only (3) sessions presenter(s) who responded in Spring 2024. Group consensus is that we want to continue to have the speakers survey again and maybe revise when and how the survey gets distributed.
- PDA Related Idea: An idea would be to have a dedicated PDA Presenter Webpage. It could have the link to submit a proposal, then also the zoom etiquette, the survey, and any other information that speakers/presenters may require/find helpful.

Fall 2024 Planning

- Call for Proposals Update – A question was asked if there was a limit to the number of proposals one person can present. It was decided it was a personal decision, yet, it might need to be run by the Academic Senate. Academic Senate is also going to discuss department meetings during PDA Day to provide their perspective on the topic.
- The deadline is most likely going to be extended after tomorrow, since we only have 30 workshop proposals and we generally have about 40. Ann Foster is going to send a reminder to Faculty that the deadline is tomorrow; Stephanie is going to send the reminder to Classified; and Sarah will send the reminder to Management Team.
- Plenary Presentation: Discussed the order of presenters for the opening program. Current order is: Land Acknowledgement, Senate Presidents joint presentation, Dr. Garcia (plenary) and then Multi-cultural Educator Introduction and Award. New Order Suggestion: Land Acknowledgement, Senate Presidents joint presentation, Multi-cultural Educator Award, Dr. Garcia (plenary).
- Dr. Garcia is going to be the speaker. Committee discussed possible additional topics: ideas include – Campus state of address, Budget, IDEAA and Sarah will send a follow up email to Dr. Garcia to share these suggestions.
- Location: Fall PDA will be SRJC and Petaluma in Spring 2025. Classified only have a half day release time in the Fall. For Petaluma, there is now an outdoor stage area that can hold 150 ppl and a third option would be the welcome and connect center where they do the board meetings.
- Marketing/Outlook invites for PDA events. Should there be a standard? The feedback from the last meeting was presented to those that had used marketing materials in Spring.

Committee Function/Committee Structure Update:

- The Tri-Chairs are going to email a follow up with College Council about the committee function.
- The PDC committee page needs to be updated with meeting minutes and agendas. The person who will be responsible for this is TBD.

Professional Development webpage discussion:

- Faculty is working on an updated IDEAA PD resource document that is more organized into categories. The goal is to having it as a landing page for faculty and others, to have access to this database of opportunities.
- Classified website has been updated to include all of the Lunch and Learn opportunities for Spring 2024 and some additional information and training options.

Next Meeting agenda

- Approval of Meeting Minutes
- Review Fall 2024 Proposals
- Committee Function/Committee Structure Update
- Professional Development webpage discussion

Next Meeting: April 18, 2024 (Facilitator: Sarah Hopkins & Note-Taker: Alexa Forrester)