Professional Development Committee
Agenda
Thursday, January 22, 2015
3:00-4:30 pm
Plover Room 526,
Santa Rosa Campus
Simulcast to Petaluma Campus, Call 609

1) Note-taker Volunteer; review minutes of last meeting

2) Reports: 15 min
   Co-Chair – Katie Gerber/Mary Sandberg – Welcome New Members
   Campus Reports/Academic Senate –Katie/Laura
   Classified Senate – Debbie
   AFA –Shawn/MJ
   HR/Cabinet Report-Mary/Sarah Hopkins

3) PDA Day schedule and Issues 20 min
   Culinary Center
   Day of Event greeters and intro at Tauzer

4) PDC Best Practices Survey 20 min

5) Spring Semester Professional Development Committee Goals
   • Kris: contact Kaiser re: work/life/balance/stress offerings
   • Sabrina: follow-up on meetings/email – unplugging workshop ideas – HR Director listserv
   • Mary: follow-up with Julie Thompson-collegiality/silos, City of Santa Rosa trainings
   • Catalyst Coaching Part 1 and Part 2 20 min

   • Chancellor’s Office update on AB2558 10 min

6) Set next meeting agenda 5 min

   Next meetings: Thursday, February 5

Committee Functions:
• Organizes the Professional Development Activity Day Program for all employees;
• Encourages thorough discussions among all District employees regarding staff development needs;
• Sets staff development goals, both immediate and long range;
• Collaborates with other committees on Staff Development matters;
• Oversees the flexible calendar program (the “Flex Program”) for the District;
• When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
• Responds to training needs for critical College Initiatives.

Membership

Note: The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.