

**Thursday, December 6, 2018, 3:15 - 4:30 p.m.
Santa Rosa Campus, Plover 526**

- 1) Note-taker: Shauna
- 2) Approval of Minutes
- 3) Reports/Announcements 15 min
 - Classified Professional Development Block Grant (Debbie)
 - Leadership Academy update (Sarah)
 - Building Community Event (Lauralyn/Sarah)
 - Climate Survey update (Sarah)
- 4) Senate Updates on Professional Development 5 min
- 5) Spring 2019 PDA day 25 min
 - Zoom requests
 - Updates
- 6) Appreciative Observations (April) – need subcommittee10 min
- 7) Professional Development Plan 15 min
 - Finalize 18/19 Goals and Accomplishments
 - Select next section to review
- 8) Next/Future meeting agenda topics 2 min
 - Fall PDC potluck for last meeting on December 20?
 - Other

(Next Meeting: Thursday, December 20, 2018)

Committee Function:

- Organizes the Professional Development Activity Day Program for all employees;
- Encourages thorough discussions among all District employees regarding professional development needs;
- Sets staff development goals, both immediate and long range;
- Collaborates with other committees on Professional Development matters;
- Oversees the flexible calendar program (the “Flex Program”) for the District;
- When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
- Responds to training needs for critical College Initiatives.

Membership: P. Bell, S. Brumbaugh, S. Folz, S. Hopkins, T. Jacobson (Spring 2019), L. Larsen, S. Malvino (Ex-officio), K. Matthies, MJ Papa, T. Sakanashi (Fall 2018), A. Schott, G. Sellu, A. Virtue, D. Weatherly

Note: The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.