Professional Development

Professional Development Committee

Agenda

Thursday, February 19, 2015
3:15-4:30 pm
Plover Room 526,
Simulcast to Petaluma Campus, Call 609

1) Note-taker Volunteer; review minutes of last meeting

2) Reports: 15 min
   Co-Chair – Mary Sandberg/Katie Gerber
   Campus Reports/Academic Senate –Laura/Katie
   Classified Senate – Debbie
   AFA –Shawn/MJ

3) PDA Day 25 min
   General impressions - feedback
   Attendance summary
   Review half sheet Pink surveys
   Review Work/Life Balance Series Flyer

4) Follow-up Work-Life balance speakers – facebook speaker 10 min

5) Fall PDA day programming- 20 min
   Timelines
   Call for Proposals
   Keynote speaker

6) Next meeting agenda 5 min
   • Old Business items
     Review and evaluate Needs Assessment feedback
     Development of PD Resources Plan (AB2558 requirement)
     Review of survey monkey results and attendance statistics

Next meetings: Thursday, March 5

Committee Functions:
• Organizes the Professional Development Activity Day Program for all employees;
• Encourages thorough discussions among all District employees regarding staff development needs;
• Sets staff development goals, both immediate and long range;
• Collaborates with other committees on Staff Development matters;
• Oversees the flexible calendar program (the “Flex Program”) for the District;
• When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
• Responds to training needs for critical College initiatives.

Membership
K. Furukawa, R. Myers, MJ Papa, A. Ethington, L. Sparks, K. Gerber, Jerry Thao, M. Sandberg, S. Brumbaugh, T. Ruelle, T. Straus, D. Weatherly  Note: The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.