

**Thursday, March 7, 2019, 3:15 - 4:30 p.m.
Santa Rosa Campus, Plover 526**

- 1) Note-taker: Shauna
Meeting Facilitator: Kathy
- 2) Approval of Minutes
- 3) Reports/Announcements 30 min
 - Academic Senate Update on Professional Development (PDC Membership/Sub-Committee discussion)
 - Appreciative Observations (Tara/Lauralyn)
 - Classified Appointments to PDC (Kathy)
 - Classified Observations update (Kathy)
 - Leadership Academy update (Sarah)
 - 4CSD Conference (Sarah)
- 4) Fall 2019 PDA planning 20 min
 - Location
 - Call for Proposals
 - Plenary Presentation
- 5) Professional Development Plan 15 min
 - Determine date to request for College Council review (April 4th is the soonest; same date as next PDC Meeting)
- 6) DADD Survey Results (Tara/Lauralyn) 5 min
- 7) Next/Future meeting agenda topics 2 min
 - Needs Assessment
 - Other

(Next Meeting: Thursday, April 4, 2019)

Committee Function:

- Organizes the Professional Development Activity Day Program for all employees;
- Encourages thorough discussions among all District employees regarding professional development needs;
- Sets staff development goals, both immediate and long range;
- Collaborates with other committees on Professional Development matters;
- Oversees the flexible calendar program (the “Flex Program”) for the District;
- When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
- Responds to training needs for critical College Initiatives.

Membership: P. Bell, S. Brumbaugh, S. Folz, S. Hopkins, T. Jacobson, L. Larsen, S. Malvino (Ex-officio), K. Matthies, MJ Papa, A. Schott, G. Sellu, A. Virtue,

Note: The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.