

Thursday, March 7, 2024, 1:30pm – 2:45pm

Doyle Library, Room 141

Zoom Link: <https://santarosa-edu.zoom.us/j/89027983347>

TOPIC	TIME
Notetaker: Brenda; Facilitator: Stephanie	
1. Approval of Meeting Minutes from 2/1/24 Meeting	1 minute
2. Spring 2024 PDA Day Debrief <ul style="list-style-type: none"> <li>a. PDA Feedback Discussion</li> <li>b. Post-PDA Presenter Survey</li> <li>c. Post-PDA Participant Survey</li> <li>d. PDA Historical Headcount Summary</li> </ul> PDA Plenary Estimated Attendance Counts: Spring 2022 - 50 in Burbank; 300 online Fall 2022 - 240 in Burbank; 235 online Spring 2022 - 200 in Burbank; 250 online Fall 2023 - 350 in Burbank; 200 online Spring 2024 - 290 in Burbank; 220 online	45 minutes
3. Fall 2024 Planning <ul style="list-style-type: none"> <li>a. Call for Proposals</li> <li>b. Plenary Presentation</li> <li>c. Location</li> </ul>	
4. Committee Function Update	5 minutes
5. Professional Development webpage discussion	15 minutes
6. Next Meeting agenda <ul style="list-style-type: none"> <li>a. Meeting Date: April 4, 2024</li> <li>b. Facilitator: Alexa</li> </ul>	2 minutes

#### Committee Function:

1. Organizes the Professional Development Activity Day Program for all employees;
2. Encourages thorough discussions among all District employees regarding professional development needs;
3. Sets professional development goals, both immediate and long range;
4. Collaborates with other committees on Professional Development matters;
- ~~5. Oversees the flexible calendar program (the "Flex Program") for the District;~~
- ~~6. When funding is available, reviews professional development projects/funding applications (AB1725 restricted funds for staff development);~~
7. Responds to training needs for critical College Initiatives.

#### Committee Membership:

Stephanie Dirks, Alexa Forrester, Ann Foster, Jessica Harris, Jill Harrison, Casandra Hillman, Sarah Hopkins, Ann Mansfield, Tammy Sakanashi, Ann Schott, Patsy Young, Osiris Zuberi.