

**Thursday, April 18, 2019, 3:15 - 4:30 p.m.
Santa Rosa Campus, Plover 526**

- 1) Note-taker: Shauna
Meeting Facilitator: Lauralyn
- 2) Approval of Minutes
- 3) Reports/Announcements 5 min
 - Appreciative Observations (Tara/Lauralyn)
 - Leadership Academy update (Sarah)
 - Academic Senate Faculty Recognition nomination (May 2 – committee attendance @ awards?)
- 4) Fall 2019 PDA planning 45 min
 - Call for Proposals review
 - Update on Graphic for Posters?
 - Plenary Presentation
(Sustainability topic? Review recommendations from Robert E/David L and discuss other ideas)
- 5) Professional Development Plan 15 min
 - IPC review on 4/22
 - Discuss goals for 19/20
- 6) Review of Fall vs. Spring PDA Survey Results 5 min
- 7) Next/Future meeting agenda topics 2 min
 - Classified Appointments to PDC (Kathy)
 - Funding for Classified Professional Development (Kathy/Sarah)

(Next Meeting: Thursday, May 2, 2019)

Committee Function:

- Organizes the Professional Development Activity Day Program for all employees;
 - Encourages thorough discussions among all District employees regarding professional development needs;
 - Sets staff development goals, both immediate and long range;
 - Collaborates with other committees on Professional Development matters;
 - Oversees the flexible calendar program (the “Flex Program”) for the District;
 - When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
 - Responds to training needs for critical College Initiatives.
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Membership: P. Bell, S. Brumbaugh, S. Folz, S. Hopkins, T. Jacobson, L. Larsen, S. Malvino (Ex-officio), K. Matthies, MJ Papa, A. Schott, G. Sellu, A. Virtue

Note: The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.