SANTA ROSA
JUNIOR COLLEGE

PROFESSIONAL DEVELOPMENT COMMITTEE
Meeting Agenda

Thursday, April 6, 2023, 1:30pm – 2:45pm
Doyle Library, Room 141
Zoom Link: **https://santarosa-edu.zoom.us/j/89027983347**

AGENDA ITEM	TIME
Facilitator: Alexa Forrester	
1. Approval of Minutes from 3/16/23 Meeting	2 minutes
2. Fall 2023 PDA Day ⎯ Review of preliminary workshop proposals ⎯ Constituent group outreach to encourage additional workshop proposals ⎯ Opening Program ⎯ Lunch menu ⎯ Image/Theme	40 minutes
3. PD Webpage Updates	15 minutes
4. PD Plan	15 minutes
5. Next Meeting Agenda ⎯ tbd	2 minutes

(Next Meeting: April 20, 2023; Facilitator: Kathy Matthies)

Committee Function

1. Organizes the Professional Development Activity Day Program for all employees;
2. Encourages thorough discussions among all District employees regarding professional development needs;
3. Sets staff development goals, both immediate and long range;
4. Collaborates with other committees on Professional Development matters;
5. Oversees the flexible calendar program (the "Flex Program") for the District;
6. When funding is available, reviews staff development projects/funding applications;
7. Responds to training needs for critical College Initiatives.

Committee Membership

Bita Bookman, Anne Donegan, Stephanie Dirks, Alexa Forrester, Jessica Harris, Sarah Hopkins, Kathy Matthies, Tammy Sakanashi, Ann Schott, Kat Valenzuela, Osiris Zuberi