

**Thursday, May 2, 2019, 3:15 - 4:30 p.m.  
Santa Rosa Campus, Plover 526**

- 1) Note-taker: Shauna  
Meeting Facilitator: Kathy
- 2) Approval of Minutes
- 3) Reports/Announcements ..... 5 min
  - Any?
- 4) Fall 2019 PDA planning ..... 50 min
  - Final Call for Proposals review
  - Graphic for Posters
  - Plenary Presentation – need to finalize recommendation for presenter on Organizational Change
  - Venue
- 5) Professional Development Plan ..... 15 min
  - IPC reviewed on 4/22
  - Additional goals for 19/20
  - Board Approval
- 6) Next/Future meeting agenda topics ..... 2 min
  - Potluck?

(Next Meeting: Thursday, May 16, 2019)

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**Committee Function:**

- Organizes the Professional Development Activity Day Program for all employees;
- Encourages thorough discussions among all District employees regarding professional development needs;
- Sets staff development goals, both immediate and long range;
- Collaborates with other committees on Professional Development matters;
- Oversees the flexible calendar program (the “Flex Program”) for the District;
- When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
- Responds to training needs for critical College Initiatives.

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**Membership:** P. Bell, S. Brumbaugh, S. Folz, S. Hopkins, T. Jacobson, L. Larsen, S. Malvino (Ex-officio), K. Matthies, MJ Papa, A. Schott, G. Sellu, A. Virtue

**Note:** The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.