

Thursday, September 5, 2019, 3:15 - 4:30 p.m.

Santa Rosa Campus, Plover 526

(Zoom/Petaluma = Herold Mahoney Library PC 726 <https://cccconfer.zoom.us/j/604879659> (Meeting ID: 604 879 659))

- 1) Note-taker: Shauna; Facilitator: _____
- 2) Introductions: New Committee Members
- 3) Reports:10 min
 - Tri-Chairs – Lauralyn/Kathy/Sarah – welcome new members, review meeting schedule, committee function and committee member participation
 - Professional Development Plan update (Sarah)
 - PD Resource Library (Sarah/Shaina)
 - Other report outs
- 4) Fall PDA Day Discussion (Fall Preliminary Results).....20 min
 - PDC feedback – programming, improvements, areas to evaluate for more programming
 - Attendance
 - Rosters
- 5) Spring 2020 PDA day 20 min
 - Call for Proposals
 - Cabinet Direction
 - Tauzer Lecturer – Shaun Brumbaugh
 - Decision – Workshops to emphasis for Call for Proposals – updates to Announcement
- 6) Professional Development Funding for Classified Professionals and Classified Managers10 min
 - Subgroup to determine use of funds?
- 7) Professional Development opportunities and Flex Tracking for Faculty.....10 min
 - Cornerstone Learning System discussion
 - Subgroup?
- 8) Next meeting agenda.....2 min
 - Review PDA survey results and workshop evaluations
 - PDA Graphic; Finalize Call for Proposals
 - Preserving Institutional Memory Project

(Next Meeting: Thursday, September 19, 2019)

Committee Function:

- Organizes the Professional Development Activity Day Program for all employees;
 - Encourages thorough discussions among all District employees regarding professional development needs;
 - Sets staff development goals, both immediate and long range;
 - Collaborates with other committees on Professional Development matters;
 - Oversees the flexible calendar program (the “Flex Program”) for the District;
 - When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
 - Responds to training needs for critical College Initiatives.
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Membership: Maria Banachowicz, Paulette Bell, Brandon Browning, Shaun Brumbaugh, Sarah Hopkins, Tara Jacobson, Lauralyn Larsen, Shauna Malvino (Ex-officio), Kathy Matthies, MJ Papa, Ann Schott

Note: The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.