

Thursday, September 19, 2019, 3:15 - 4:30 p.m.

Santa Rosa Campus, Plover 526

(Zoom/Petaluma = Herold Mahoney Library PC 726 <https://cccconfer.zoom.us/j/604879659> (Meeting ID: 604 879 659))

- 1) Note-taker: Shauna; Facilitator: Tara
- 2) Reports:5 min
 - PD Resource Library (Shauna)
 - PD Plan (correction to discussion at 9.5.19 meeting: plan vetted at College Council & IPC; discuss whether or not to share the plan with the Academic Senate and Classified Senate)
 - SRJC Legacy Preservation Project – update from Tara?
 - Other report outs
- 3) Fall 2019 PDA Day20 min
 - Fall PDA Survey Results & Summary
- 4) Spring 2020 PDA day 25 min
 - Call for Proposals update – reminders from Kathy, Sarah, and Tara/Lauralyn to constituents
 - Action Item: Employee Degree Recognition Program – announce employees @ PDA?
 - Artwork submissions - 2 images received so far
 - Lunch Menu
 - Burbank Auditorium – Sarah confirmed that the project will be completed in time
- 5) Professional Development Funding for Classified Professionals and Classified Managers5 min
 - Subgroup to determine use of funds – update?
- 6) Next meeting agenda.....2 min
 - Invite Media Services to discuss access/setup issues for venue

(Next Meeting: Thursday, October 3, 2019)

Committee Function:

- Organizes the Professional Development Activity Day Program for all employees;
- Encourages thorough discussions among all District employees regarding professional development needs;
- Sets staff development goals, both immediate and long range;
- Collaborates with other committees on Professional Development matters;
- Oversees the flexible calendar program (the “Flex Program”) for the District;
- When funding is available, reviews staff development projects/funding applications (AB1725 restricted funds for staff development);
- Responds to training needs for critical College Initiatives.

Membership: Maria Banachowicz, Paulette Bell, Brandon Browning, Shaun Brumbaugh, Sarah Hopkins, Tara Jacobson, Lauralyn Larsen, Shauna Malvino (Ex-officio), Kathy Matthies, MJ Papa, Tammy Sakanashi, Ann Schott

Note: The Professional Development Committee reserves the right to modify the order of business as deemed appropriate by the committee.