

Present: Paulette Bell, Sarah Hopkins, Tara Jacobson, Lauralyn Larsen, Shauna Malvino, Kathy Matthies, George Sellu, MJ Papa, Shawn Brumbaugh

- Note-taker: Shauna Malvino: 03/07/19 Minutes Approved.
- Reports
 - DCC Report out on New Faculty Orientation and Learning Program
 - Tara/Lauralyn attended DCC and presented what they are currently doing for the new faculty orientation/program. Received positive feedback and great recommendations from the department chairs.
 - They originally had incorporated attending a meeting into the program, took it out, but now are going to put it back in.
 - They are going to reduce from a 2 year program to a 1 year program starting this fall. They are going to survey the faculty again and update the orientation/program.
- Appreciative Observations
 - Tara/Lauralyn reached out to those who have offered their classes to check in. Some had a couple people shadow and the online class had 5 people shadow. Overall going well with the expanded time of March and April.
- Classified Appointments to PDC
 - Kathy looking for new classified appointment still. Probably have a new appointment for the new school year.
- Leadership Academy Update
 - Next Leadership Academy is April 12th. Topic is Crucial Conversations. Presenters from first cohort will present to the second cohort.
 - Supposed to pick project topics next Friday. The May Leadership Academy topic is How to Get Things done and will discuss how to start and get the projects done.
- Academic Senate Faculty Recognition Nomination
 - Academic Senate Faculty Recognition event is May 2nd. Want to award Hal Sanford for Unsung hero or Staff Development for all the work he contributed to the PDA Day panel and various other initiatives he is involved with.
- Funding for Classified Professional Development
 - 90,000 coming for classified/management professional development. Need to take it to SEIU to sign off on the money. Money needs to be spent on items related to the Chancellors office vision plan.
- Misc.
 - Abigail Zoger was last year's NISOD recipient. Instead of going to a conference she is bringing a group here called Story Colliders. They are a scientific group that incorporates story telling into teaching. The event is open to everyone especially those in the sciences.
 - It will be on Thursday May 30th and it's an all-day workshop. She is asking for a \$15.00 deposit that will be refunded to you on the day of event. Lunch will provided and it will be in the Doyle 4th Floor reading room.
- Spring 2019 PDA- Review of Survey Results
 - Sent results ahead of time. Reviewed and discussed.
- Fall 2019 PDA Day Planning
 - Updates
 - Call for proposal reminder went out. Have 25 proposals so far. Kathy and Lauralyn will send individual reminder to classified and faculty.
 - Still on track to hold at Santa Rosa Campus. Will make a decision in June if we are going to switch to Petaluma.
 - Paulette will send graphic by end of April to review at our first May PDC meeting. People who have won want to submit again-committee decided they are ok with this.
 - We will have tacos/fajitas for lunch and possibly churros for dessert. Will try to find a gluten free dessert option. Discussed sustainability and trying to get more silverware.
 - Haven't heard back on a recommendation for a sustainability panel keynote presenter. Sarah will follow up.
 - We will not offer hard copy workshop surveys in the fall, it will be electronic only.
- Professional Development Plan
 - Plan is going to college counsel on April 4.
- Next Meeting Agenda
 - Fall/Spring PDA Day questions, Goals- revisit and establish new ones.

Next Meeting: Thursday, April 18, 2019