

## Professional Development Committee Meeting Minutes

Thursday, April 18, 3:15-4:30 pm

**Present:** Paulette Bell, Sarah Hopkins, Tara Jacobson, Lauralyn Larsen, Shauna Malvino, Kathy Matthies, Alicia Virtue, MJ Papa, Shawn Brumbaugh, Ann Schott

• Note-taker: Shauna Malvino: 04/04/19 Minutes Approved.

## Reports

- Appreciative Observations
  - Everything going really well, good attendance compared to the past. If faculty want feedback they can ask individually, will not build it into the program.
- Leadership Academy
  - Last session was on crucial conversations. They have narrowed down their projects. Will be deciding on final project topics and teams at the next session in May.
- Academic Senate Faculty Recognition
  - Wrote up a nomination for Hal Sanford. He unfortunately was not selected for the award. Will still share nomination with Hal to show our appreciation for all his efforts.

## • Fall 2019 PDA Day Planning

- Updates
  - Reviewed and discussed proposals.
  - We want to hold in Santa Rosa campus and will try to find an alternative location instead of Burbank. Sarah will email media services. Once we hear back on location we will send out an email asking if volunteers will roll their workshops to spring due to the high amount of proposals we have received.
  - Paulette will send graphic by end of April to review at our first May PDC meeting.
  - Discussed plenary presentation. Want to switch from a speaker on sustainability to a speaker on change. Want to have Dr. Chong and Jane talk and maybe an outside presenter.
  - Discussed PDA day questions on survey. Want to delete the pathway ranking and lunch question. When we make the survey later in summer we will send to the tri-chairs/faculty coordinators to review.
- Professional Development Plan
  - Plan went to college counsel on April 4 and we received from feedback. Will be going to IPC on April 22<sup>nd</sup> for review.
- Discuss Goals for 19/20
  - Came up with some goal ideas we would like to work on in the next academic year.
  - For last PDC meeting on May 16<sup>th</sup> we will start at plover to discuss our goals and then head to Steel and Hops after.
- Next Meeting Agenda
  - Pick graphic. Review Fall PDA workshop schedule

Next Meeting: Thursday, May 2, 2019