

**Present:** Paulette Bell, Sarah Hopkins, Tara Jacobson, Lauralyn Larsen, Shauna Malvino, Kathy Matthies, George Sellu, Shawn Brumbaugh, Ann Schott

- Note-taker: Shauna Malvino: 04/18/19 Minutes Approved.
- Reports
  - PDC Appointments
    - No update on who will be serving as a classified representative on PDC.
    - Will also need a new management representative for 19/20 academic year.
- Fall 2019 PDA Day Planning
  - Updates
    - Still hoping to use Burbank for the plenary session. Will use Bertolini as our back up plan.
    - Narrowed down from 80-62 workshops. Still going to ask Adult Ed if they will combine.
    - Will start scheduling and sending out workshop approvals ASAP.
    - Graphics are trickling in. Received a couple of submissions from the Art Department. Next time we will also open up the graphic to staff.
    - Discussed plenary presentation. Stephanie put out a call through social media for speakers. Some contacted her and one of the speakers is already presenting at the CTE graduation.
    - Decided to skip the organizational change outside presenter and we will have Dr. Chong, Jane, and the academic senate presidents speak.
- Professional Development Plan
  - IPC reviewed plan on 4/22. Don't have to vet to anyone else. We need to finalize goals before sending to the Board.
  - There is no deadline on when the plan has to go to the board but will try to send in summer.
- Discuss Goals for 19/20
  - Came up with goal ideas we would like to work on in the next academic year: including additional training, new professional development funding, management training, mentorship, adding adjunct flex acknowledgment to Neogov.
  - For last PDC meeting on May 16<sup>th</sup> we will go to Steel N Hops.
- Next Meeting Agenda
  - Goals, end of the year wrap up, Fall PDA Day update.

**Next Meeting:** Thursday, May 16, 2019