## **SRJC Scholarship Committee**

**September 14, 2018**

**2:00 – 3:30 PM**

**Plover Hall 526**

**Unadopted Minutes**

**Members Present:** Jana Cox, Rachael Cutcher, Dorothy Battenfeld, Jeff Clark, Jocelyn Toscano, Ann Schott, Erica Lohne, Jim Ryan, Linda Close, Chris Gant, Freyja Pereira, Sarah Laggos, Bill Reinking.

**Guests:** Frank Chong, Pedro Avila, Kent Seegmiller, KC Greaney

**Welcome**

* **Introductions and welcome new members—***introductions were made*.
	+ *Rachael asked for a volunteer to take minutes. Freyja Pereira volunteered.*
* **Approval of April 20, 2018 minutes**—
	+ *Approved with one correction made on page two, fifth bullet under* ***Scholarship Office Update & 2018-19 Scholarship Award Processing:*** *change from “Doyle trustees are accepting their awards…” to “Doyle Trustee award recipients are accepting their awards…”*

#### **Discussion Items**

* **Scholarship Programs Structure and Function—**
	+ - *Rachael shared the Committee website and briefly reviewed the function, roster, meeting times, and links to past agendas and minutes.*
	+ **Recommendation to add a standing member to the committee—**
		- *See action item below.*
* **Scholarship Program Updates**
	+ **Scholarship Office Staffing—**
		- *Rachael reported that Melissa Peterson resigned in the spring, and her position has not yet been replaced. Only have two staff currently in Scholarship Office.*
	+ **Scholarship Management Software—**
		- *Proposal has been submitted for new Scholarship Management software, however, no update yet. Hopeful to have in place for the 2019-20 award year.*
	+ **Student Survey—**
		- *KC Greaney led a discussion on key elements for a financial need student survey. Bullet points of discussion items attached.*
* **Scholarship Program Review**
	+ **2017-18 awards in review—**
		- *Rachael shared a summary statistics report of the 2017-18 awards. She noted that the dollar amount is a slightly higher due to the fire relief funds and we are seeing more student persistence to the next semester.*
		- *The report also indicated that Foundation awards and outside awards have increased over the past two years. The numbers indicate duplicate student count, but approximately 2,000 students were awarded over 4,400 scholarships.*
		- *Dorothy asked how this number compares to our full-time (12 unit) enrolled students. Freyja shared that there are currently over 6,200 full-time students enrolled in fall 2018, therefore about one third of our full-time students receive awards.*
	+ **2018-19 awards to date—**
		- *This item was deferred to the November 2018 meeting, however Rachael reported that 1,500 applications have been received as of today. Application period closes October 1st for a second opportunity for students to be included in the 2018-19 award year.*
* **Doyle Scholarship Program**
	+ **Update on Doyle Investment—***At the April 2018 meeting, the Foundation was asked to return with a report in regards to the investment of reserve funds.* *Kent reported that two management proposals were reviewed; Greystone Consulting and Exchange Bank. The investment committee selected Exchange Bank and five million dollars was placed in a ladder of securities yielding a rate of 2.4 to 2.6%.*
	+ **2017-18 awards in review—**
		- *Rachael thanked Linda Close for creating the report for this meeting and briefly reviewed the report with the committee. The 2017-18 numbers are now actual numbers.*
		- *Rachael also thanked the Doyle Trustees for their contributions of ten million dollars since the Doyle Trust resumed issuing dividends, thus allowing 5,000 students to attend SRJC.*
	+ **2018-19 awards to date—**
		- *Dr. Chong asked about the drop in traditional Doyle awards, and Rachael stated that this was most likely due to the fires of 2017 as many students may have left.*
		- *The Doyle Trustee award group appear to persist better than other groups.*
	+ **2019-20 program planning—**
		- *Jana reported out that there is a big push to have all students complete a FAFSA or Dream Application and possibly eliminate the Doyle application as a separate process. The FAFSA/Dream Apps would be used to also award the Doyle awards so that students do not have to complete another application. AB19 may help those students who only qualify for Doyle (no financial need). 251 students were awarded funds under AB19.*
		- *Jana reported that SRJC is working on purposeful marketing campaign to get FAFSAs completed.*
		- *Pedro stated that AB19 provides free tuition regardless of income.*
		- *Jana reported that low income students are already receiving Promise Grant (formerly BOGW), and now middle income students are able to get $400 more through AB19.*
		- *Sarah asked how many of our Doyle recipients did not complete FAFSA.*
		- *Jana shared that 375 of the current 1,121 Doyle applicants, did not complete FAFSA.*
		- *The filing dates are changing from October through December to October through March. Trying to mirror CSU and UC packaging of awards to students.*
		- *Dr. Chong shared that the Chancellor’s Office reports that colleges are leaving too much money on the table. Therefore, we need to encourage more (all) students to complete the FAFSA.*
		- *The new California Community College funding formula will be tied to Promise and Pell grants. SRJC’s percentages are too low. Pell awards are $6,000 a year.*
		- *Jana shared that the goal is to have 100% of high school seniors complete the FAFSA. Her outreach team is currently planning to pilot with SRHS in their Economics classes, and plans to expand to all local high schools.*
		- *Jana is asking the committee if we could try this as a pilot—to have all high school seniors complete the FAFSA and award Doyle awards based on this rather than having students complete the Doyle application. This would be easier for the students and may actually award more Doyle scholarships to students.*
		- *Dorothy proposed that we try this as a pilot and look at the March 2nd data.*
		- *The committee agreed to support this pilot. No objections.*

### Action Items

* **Addition of a Foundation board member as a standing member of the Scholarship Committee—**
	+ - *Dr. Chong announced that this recommendation came from both the Foundation and the President’s Office. The recommendation to add a Board member from the Foundation is to ensure a closer relationship and a stronger connection between the Foundation and the Scholarship Office. The Foundation Board member being nominated is Kent Seegmiller.*
		- *Dorothy Battenfeld moved that the committee approve this recommendation.*
		- *Seconded by Jim Ryan.*
		- *Motion carried. None opposed.*