International Education Committee
December 9, 2011
Minutes

Members in attendance: Kent Wisniewski, Linda Tracy, Rebecca Perlroth, Hiroshi Fuchigami, Danielle King, Rebecca Perlroth, Freyja Pereira, Kerry Campbell-Price, Anson O’Rourke-Sargent

Guest: Victor Cummings

1. Update on London
   Kerry reported that the London students were returning to the States today, December 9, 2011.

2. Update on Spring 2012 Florence Program
   - Scholarships – reported on the scholarships awarded:
     - Ava and Sam Guerrera Study Abroad Scholarship – Ariana Victor and Sarah Haven
     - Ruth Parle Craig Study Abroad Scholarship – Mary Sennello
     - AIFS – Ashlyn Deffenbaugh, Maria Magana, Rochelle Rudolph
   - January 14, 2012 is the Pre-Departure Meeting for Florence. Lynn will send committee members a copy of the letter that is sent to students.
   - Student count for Florence:
     - SRJC: 35
     - DVC: 28
     - CRC: 8
     - CSM: 18

3. Re-location of Study Abroad Program, effective Summer/Fall 2012
   The Study Abroad Program will be under the direction of Victor Cummings, Dean, Language Arts and Academic Foundations and the office will be moved to the Language Lab in Emeritus, effective June 2012. Patty Warne, the lab assistant, will take over the duties being done by Lynn Dolce. Kerry suggested that both Victor and Patty attend the Pre-Departure meeting on Jan. 14 to see how the event is done.

4. Enrollment concern for Study Abroad
   Kerry reviewed the contract with AIFS and discovered that we need 100 students to participate in the Study Abroad program in our consortium to have the instructors’ costs covered by AIFS. Kerry discussed this with Ailsa Brooks from AIFS and Ailsa assured her that AIFS will cover the expenses of our Florence instructors even though the total number of students is only 89. This topic will be discussed at the Consortium meeting in January.

5. Five-Year Plan: What needs to be included; who will work on what?
   Kerry asked for discussion about what countries we wanted to include in the Study Abroad Program between 2013-2017. Currently we go to Florence each Spring and have scheduled London, Barcelona, and Paris (alternately) for fall. Linda Tracy suggested
having Spain every two years starting in Fall 2014 then alternating between Paris and Spain. Danielle King suggested alternating to South or Central America and Europe. She suggested asking the faculty what they are looking for with regards to a summer program. Other suggestions were Australia, New Zealand, Brazil, Turkey, India, and Egypt.

- The Committee would like to set a goal of offering a year-round program (Summer/Fall/Spring) the goal to be to offer a year-round program and consider by 2017 of going to one Spanish speaking country every year. Kerry said that because of the timeline to recruit and advertise both faculty and students, we will probably need to plan two years in advance to add a summer program.
- There was some discussion about going with another program than AIFS. Kerry said that it is critical to use a well-established program with a good track record---there are concerns about how our students will be taken care of while they are studying abroad. If we don’t use AIFS we need to select a company that can provide the services and security necessary.
- Freyja reminded the committee that there is no financial aid available for students for a summer program. Financial aid is only available in Fall and Spring.
- There was a discussion of how many units should be included in a summer program. Previously we have offered 6 units. Victor said he thought we should offer 6 units in the summer and require a 2.25 GPA (our new requirement for Fall/Spring), and that the classes should be transferable.
- Danielle and Anson noted that STEM students, who are prohibited from participating in the Fall/Spring program (because the classes aren’t offered in the SA program), could participate in a summer program.
- Kerry suggested that the committee work on a plan to present to the new president.
- There was discussion about marketing and promoting the Study Abroad program and how to help new faculty who are selected for the program. Kerry asked the committee to begin working on a procedure manual for new Study Abroad instructors.

Next Meeting: January 20, 2012 (off schedule due to Winter Break)