

Called to Order 2:05 PM.

1. Call to Order & News, Announcements, Minutes (Canon)
  - Attendance: Canon Crawford, Amy LaCasse, Suvi McGee, Robert Martinez, Todd Straus, Will Crawford, Jennifer Parnell.
  - Minutes review was tabled until the next meeting.
2. PDA Day Debrief and Outreach
  - We reviewed the two related PDA sessions and discussed key themes
  - We will release correspondence regarding the work of the committee this semester
3. Discussion of Textbook Ordering
  - Discussion focused on the difficulty of connecting with the chairs of DCC/IC. We will reach out again and attempt to make progress on the topic.
  - Will presented at DCC/IC and summarized the sample processes described at UC San Bernadino
4. Discussion of Committee Structure
  - The committee function was essentially unchanged but discussion of the relationship to the bookstore was discussed.
  - We reviewed several changes including adjusting the Bookstore Director to Ex Officio status
  - VPAA or Designee was discussed for administrative representation and DSPS was also incorporated
  - Co-chairs were discussed
  - Discussion of discipline faculty focused librarian participation and the overlap of library services such as the Reserve Desk

The next meeting will be March 9, 2018

Meeting adjourned 3:05 PM.

Minutes prepared by Canon Crawford