Textbook and Instructional Resources Committee Meeting

2/27/2015

Called to Order 2:05 PM.

1. Intro
   • Attendance: Dean Gooch, Antonella Andrade, Jennifer Carlin-Goldberg, Suvi McGee, Anthony Martinez, Shaddo Zahl.
   • Minutes approved by Antonella Andrade and Suvi McGee

2. PDA panel review. (Gooch)
   • Antonella said she thought it went well, we had a bunch of attendees and Suvi’s presentation was excellent.
   • Anthony said it was good that we had a lot of cross comment from the audience, giving advice and sharing experiences. Everybody was engaged.
   • Suvi said she got copies of the evaluations and one suggested that we give a workshop on how to negotiate with publishers.
   • Antonella you can really bring the publisher’s price down if you stick to your guns.
   • Anthony said we can add this to another future workshop.
   • Antonella said you should involve the bookstore when you are negotiating with publishers. They have more information that the publishers won’t tell us.

3. Jennifer presented the Website to the committee.
   • Jennifer presented the new website to the committee, the address of which is http://textbookcommittee.santarosa.edu/
   • She will try to get a link to the new page on our AFA committee page.

4. We need a student and another administrator for the committee. (Gooch)
   • Dean is unsure on how to do this.
   • We need a student so we know how things with students stand.
   • Maybe we need to find an administrator ourselves and solicit their involvement, perhaps someone in the DRD. Dean will contact

5. Mary Kay wants the Fall schedule and the Summer schedule done at the same time.
   • This Fall schedule must be uploaded and finalized by May 5th.

6. The Chair promises to get the agendas from all past meetings to Jennifer so she can upload them to the committee website.

Meeting adjourned 3:02 PM. Everybody moved and seconded at the same time so the chair thought a vote was superfluous.

Minutes prepared by Jennifer Carlin-Goldberg