

Called to Order 2:00 PM.

1. Introductions, Mission Statement, Agenda, and Minutes Approval
 - Attendance: Canon Crawford, Jen Carlin-Goldberg, Amy LaCasse, Suvi McGee, Robert Martinez, Jennifer Poovey, Liz du Plessis, and Will Crawford.
 - Minutes were not approved, we don't have a quorum.
2. Chair Election (ALL)
 - The committee elected Canon Crawford as Chair of the committee.
3. AB 789 Report (Jen) – With Discussion (ALL)
 - Jen submitted the required progress report to Cool4ED, June 30, 2017.
 - She shared with the committee some information she learned from AB 798 Webinars, namely the development of OpenStax – Tutor (beta).
 - She has arranged to present OER textbooks and other relevant information to the Physics/Chemistry Department and Biological Sciences Department. She intends to include both subject rigor and student financial need in the presentation.
4. Textbooks and SB 1359 (ALL)
 - We are required to include a tag on courses that use all free instructional resources in the online schedule of classes.
 - This will be difficult to accomplish by the dates in the law because the schedule will be coming out sooner for this spring.
 - The Math department has a webform that gathers all that information for the Math faculty.
5. Zero Text book degree – Certificates etc. (ALL)
 - Liz said that unless she gets more buy in from certificate programs in a program like this, we probably won't have anything to apply for.
6. Outreach to Community 2017-2018 (ALL)
 - Jen will visit the Chemistry/Physics Department meeting Friday, September 15, and visit the Biological Sciences Department meeting Friday, October 20.
 - Robert suggested that the Student Government can help with outreach and that we should visit the DCCM (Department Chairs Committee Meeting)
 - Liz does weekly videos and we should do a few of them on OER and focusing on student financial need regarding textbook affordability.
 - We should do another PDA day in the Spring.
7. Other
 - Suvi mentioned that she is working with councilors to map out paths of courses where students can earn their AA degree with only courses that have books in the Reserve desk.

The next meeting will be September 22, 2017

Meeting adjourned 3:02 PM.

Minutes prepared by Jennifer Carlin-Goldberg