

Textbook and Instructional Materials Committee

Friday, September 8, 2017: 2:00 – 3:00

Doyle Library Media Services, Room 4243 & Mahoney 726

AGENDA

ITEM (Led by...)	Time
I. Call to Order, Updates & Introductions (Canon)	5 Minutes
II. Committee Function, Membership, Chair Election (ALL)	10 Minutes
III. Approval of Minutes (Chair)	5 Minutes
IV. AB 789 Report (Jen) – With Discussion (ALL)	10 Minutes
V. Textbooks and SB 1359 (ALL)	5 Minutes
VI. Zero Text book degree – Certificates etc. (ALL)	10 Minutes
VII. Outreach to Community 2017-2018 (ALL)	10 Minutes
VIII. Other	5 Minutes
IX. Adjournment	

Committee Function:

<https://bussharepoint.santarosa.edu/committees/textbook/SitePages/Committee%20Home%20Page.aspx>

The Textbook and Instructional Materials Committee will monitor and assist in the implementation of Board Policy and Procedure 3.19 and 3.19P, textbooks, which address the selection, submission and student access to textbooks and instructional materials at Santa Rosa Junior College.

In this capacity, the Textbook and Instructional Materials Committee will:

1. Assist the District with the development and implementation of policies which are in compliance with current laws pertaining to textbook and instructional material selection and access.
2. Establish guidelines for Santa Rosa Junior College faculty and staff for the timely selection and submission of course materials.
3. Develop strategies and best practices for the affordable provision of textbooks and/or instructional materials to students.
4. Develop strategies and presentations for keeping faculty informed of best practices and changing technologies for providing textbooks and/or instructional materials to students.