

Textbook and Instructional Materials Committee Meeting Agenda

Friday, May 9th at 2pm

ITEM (Led by...)	Action
I. Call to Order, Housekeeping, Introductions. (All) Meeting Facilitator: Mary-Catherine Meeting notetaker: Bob Peterson	Present:
II. Action: Approval of Minutes (All) Approve 4/11/25 Meeting Notes	
III. ZTC Community of Practice update (Katrina Smith)	
IV. Bookstore Updates (Andre)	
V. Update on Burden-Free Instructional Materials Chancellor's Office Implementation Taskforce (Mary-Catherine) Recommendations that Implementation Task Force is working on: https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/burden-free-instructional-materials/bfim-taskforce	
VI. Review Items for future agendas – Do we want to add, prioritize, or remove any? <ul style="list-style-type: none"> Guidelines, policy and regulation related to Instructional Materials Library Services related to Instructional Materials Materials Banner transition and impact to Textbook Adoption 	

Notetaker Rotation:

~~Kristen Dalby~~
~~Kruti Darji~~
~~Anne Marie Donnegan~~
~~Leon Hsu~~
~~Andre Jimenez~~
~~Katrina Rahn~~
~~David Rau~~
 Bob Peterson
 Mary-Catherine Oxford
 Hilleary Zarate
 Diego Lopez